



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GOVERNMENT COLLEGE FOR GIRLS
• Name of the Head of the institution	Dr Ramesh Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0124-2223222
• Mobile no	8860423228
• Registered e-mail	gcgggn@gmail.com
• Alternate e-mail	
• Address	Govt. College for Girls, Sector-14, Opposite Kalyani Hospital, Mehraulli Gurgaon Road
• City/Town	Gurugram
• State/UT	Haryana
• Pin Code	122001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Gurugram University Gurugram				
• Name of the IQAC Coordinator	Dr Sandeep Maan				
• Phone No.	01242223222				
• Alternate phone No.					
• Mobile	9868447249				
• IQAC e-mail address	sandeep.mann23@gmail.com				
• Alternate Email address					
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12452.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12452.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12449.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12449.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.66	2009	15/06/2009	14/06/2014
<b>6. Date of Establishment of IQAC</b>	23/04/2013				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Laboratories	Lab Grant - M&S	State Government	2021-22	220000
College Women Cell	Women Cell - Other Charges	State Government	2021-22	120000
College Women Cell	Women Cell -(Honorarium )	State Government	2021-22	127958
Institutional	Earn While You Learn	State Government	2021-22	150000
Sports	Sports Grant	State Government	2021-22	100000
Institutional	Passport Fee	State Government	2021-22	3219000
Institutional	OE Grant	State Government	2021-22	139613
Library	Strengthening of Library	State Government	2021-22	600000
Institutional	Cultural Training	State Government	2021-22	50000
Digital Longue	Special Grant	State Government	2021-22	3300000
CCTV	M&S	State Government	2020-21	3143590
Instructure Strengthening College	M&S	State Government	2020-21	2412000
MCA Lab	Special Grant	State Government	2020-21	4800000
Multipurpose Hall Grant	Special Grant	State Government	2020-21	6400000

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
One Digital Lounge, MCA Lab was set up with the help of Grants Received from the State Government	
One multipurpose hall for hosting national and international conferences/ seminar/ guest lecturers/ presentations set up with the help of Grants Received from the State Government	
Life skills-building programs offered through different cells/departments including Women Cell, Placement Cell	
MoU's signed with different corporate houses (non governmental organizations) and other institutes	
e-Learning Centre (PEHEL: Center of Excellence for Skill Development) established under CSR scheme with fundings from SBI Cards and Payment services Ltd.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Efforts would be made to make Mentor-mentees groups more functional.	Regular feedback from mentors was taken and concrete steps taken in this direction.
Increase number of smart classrooms	Six smart classrooms in addition to 10 existing smart classrooms were proposed to enhance the effectiveness of teaching learning process.
Setup new lab for MCA	New MCA lab established.
Setup new lab for BCA	Proposal sent to the department of higher education
Set up multipurpose hall	Multipurpose hall for hosting national and international conferences/ seminar/ guest lecturers/ presentations established
Construction of new Academic Block	Proposal sent to the department of higher education & chief architecture Haryana.
Reconstruction of dilapidated boundary wall	Grants received, proposal under process
Develop the institution as a model environment-friendly campus - STPs, water conservation, recycling of waste, etc.	Case being pursued with SBI Cards to setup rooftop Solar Energy Panel under CSR scheme
Life skills-building programs	Life skills-building programs offered through different cells/departments including Women Cell, Placement Cell
Capacity building in emerging areas	Students were trained, workshop organized by different departments/cells/NSS-NCC units for capacity building
IQAC to undertake an internal academic audit	Departments have been asked to display timetable promptly, share academic plans with

	students, lesson plan were posted on the college website
To sign MoU's with industry	MoU's signed with different corporate houses (non governmental organizations) and other institutes
Plan to conduct workshops/seminars/Industry Visits/ conferences	Different Workshops/Training programmed for students & staff organized
Install industrial RO	Industrial RO was installed
Creation of Sports facilities /Development of Herbal Perk /New Toilet Block for Girls Students in college campus	Numerous Sports facilities added, including leveling and new grass installation in the sports ground
Purchase of essential items for administrative office.	Proposal sent to DGHE Panchkula for the purchase of essential items for administrative office.
Utilize hostel lapse security of Rs. 59 Lacs for the utility commodities of girl's hostel	Under due consideration
Improve the physical infrastructure in the administrative blocks, staff room, classrooms, labs, and teaching faculty rooms	Impetus on cleanliness and maintenance was given
Solar PV power plan	Under the CSR installation of solar PV power plant is under progress on college building roof.
Extension of girl's hostel, books journals, equipment, smart classrooms, etc. to improve the teaching-learning quality	Relevant proposals sent to department for approval and funding.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Council	09/12/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	30/03/2022

**15. Multidisciplinary / interdisciplinary**

Govt. College for Girls, Sec-14, Gurugram is a Government College and the decision regarding starting or closing a programme/course is taken by the Department of Higher Education College implements the academic decisions taken and policies framed the department. Department of Higher Education has taken concrete measures towards implementation of recommendations under NEP 2020 in this regard. . Further being an affiliated college, it implements the academic structure approved by the university including nature of programmes and courses of study. As on today the College has 22 teaching departments offering 21 programmes across different disciplines. In many of the programmes, Students are offered to choose their courses of study from given pool. Students pursuing PG programmes have to opt courses from the pool of open elective and foundation courses.

**16. Academic bank of credits (ABC):**

Being an affiliated government college the policy regarding implementation of ABC is to be framed by the department of higher education and affiliating university (Gurugram University). Further, the process and modalities regarding endorsement of ABC is under consideration of Department of Higher Education and Gurugram University, Gurugram. Their recommendations in this regard will be implemented by the College in true letter in spirit as soon as they are notified.

**17. Skill development:**

College organises different workshops and training programmes for skill enhancement of students. Every department is encouraged to organise skill development programmes related to their field. Recently an e-Learning centre to nurture different skills among the students has been setup in the college. The MoU in this regard has been signed with SBI Credit Cards. Through this centre more than 1000 students will be offered skill development courses related to the fields of telecom, ITES sector.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

College endeavours to promote the Indian Knowledge System and its rich culture & heritage. Most UG students (Arts/Science) must opt one Indian Language out of Hindi/Sanskrit as qualifying language as part of their curricula. Except for science programmes, students can attempt examinations in Hindi. Number of students come from rural background, so the teachers follow Hindi language as medium of instructions along with English. Indian culture is promoted by organising different programmes. College has ample IT infrastructure to allow students access the contents in Hindi.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Curricula pertaining to different programmes are finalised by the university including POs and PSOs. As part of quality initiatives, Gurugram University have formulated the Programme Outcomes(POs), Programme Specific Outcomes(PSOs) and Course Outcomes(Cos) for all programmes. These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the university website to facilitate accessibility to various stakeholders including the teachers and students.

College works towards all round development of students including Physical & Health. Students are encouraged to participate in different cocurricular activities. Different skill enhancement courses are offered from time to time, Mentor remain in regular touch with the students. They constantly monitors the progress of their mentees, College results and placements are comparable with the best in the state.

**20.Distance education/online education:**

Govt. College for Girls, Sec-14, Gurugram is a Government College and the decision regarding starting or closing a programme/course is taken by the Department of Higher Education College.

College donot offer any programme thorough distance or online mode. Students are provided access to IT resources if they want to persure an online course. Classes are taken online wherever physical classes are not feasible to cover the courses.

**Extended Profile****1.Programme**

1.1

840



Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1	7055	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2	1273	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3	1834	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	202	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	244	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	48
4.2 Total expenditure excluding salary during the year (INR in lakhs)	204.69
4.3 Total number of computers on campus for academic purposes	264

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. College for girls sec-14 is committed to make the teaching and learning process inclusive, interesting, and interactive. Curriculum delivery is planned.

- IQAC prepares an annual academic plan accommodating the Gurugram University calendar with HODs and the Controller of examination.
- The time table is prepared with the utilization of resources and infrastructures in college.
- Then the HOD's deliberates the information on courses of odd and even semesters, commencement of classwork, syllabus completion, examination, list of holidays, and total no of working days.
- General timetable, departmental timetable, course plan, program outcome, and program-specific outcomes are communicated through college website.

#### Classroom Management

- Adaptive teaching methodology.
- Identifies Advanced and slow learners.
- Attendance records are maintained.

## Curriculum delivery

- Orientation programs.
- Mentor-mentee groups
- Faculty use a blended mode of teaching.
- Smart boards with a Wi-fi facility to teach using EduSat material, language labs, and the Digital lounge to access online study material.
- Highly active Cultural clubs are also there.
- Remedial classes, academic support programs, mentor support programs, counseling sessions, and yoga training are also done in college.
- Class-wise and Teacher wise result is also recorded and analyzed by departments.
- To make studies research-based Field surveys, lab visits, and excursions are planned to requisite places.
- Feedback from stakeholders.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As we are an affiliated college, we are Aligned with Gurugram University Calendar Schedule.

- The Program Assessment Committee(PAC) consistsof the Principal, Controller of examination, and HODs to analyze and introduce theCalendar before the commencement of the academic session .
- Committee plans delivery of Curriculum in stipulated time keeping no of working days, holidays, dates of internals, semester examination, activity calendar in mind.
- PO, CO, and PCOS attainment values are prepared, analyzed, integrated, and documented on the college website.
- HODs of various departments monitorsmooth conduct and completion of internal examinations in time.
- Assignments, Seminars, Projects, and internships are planned along with the lesson plans before the session on the basis of the requirement of the subject.
- Marks and attendance are displayed before uploading on the

university portal making the process error-free.

- The time-bound completion of the added courses, value-added courses, and analysis of the evaluation system is done on regular basis by IQAC to ensure adherence to the well-charted system.
- The feedback is collected at departmental as well as college, it is scrutinized, statistically analyzed and corrective measures are taken to ensure effective delivery of curriculum and continuous evaluation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1076

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional ethics:** The college integrates the courses related to professional ethics UG as well as PG classes. Computer literacy course is compulsory for all students of the college. Women Cell and NSS organize personality development and various skill-based Entrepreneurship programs in college. Counseling sessions are organized by all departments. A large no of students is registered

for the E-Karma initiative taken by DGHE, Haryana. Special training programs are also arranged by the college in collaboration with incubation centers and companies like Hero.

**Gender Equality:** Govt. College for Girls is the only college in Haryana with a strength of around 7500. The college has a hostel facility to provide accommodation to girls from very far areas. We have a women empowerment committee and sexual harassment committee where girls' students can report at any time for their rights. Besides this mentor sessions are also organized regularly to address any issues which students are facing in college.

**Human values:** All the students in college belonging to different physical, political, cultural, and religious differences enjoy equal opportunity and respect each other. The college has various committees mentioned in the list which inculcate human values among students.

**Environment and Sustainability:** Environmental studies is a compulsory paper for all UG and PG students. The college organizes various environment-friendly programs in college under various committees.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

760

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

**2543**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1621**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to promote outcome based learning process, the college aims to timely and accurately identify students as slow learners and



advanced learners based on some prerequisite tests, class interaction, test performances. Requisite emphasis is given to improve the performance of slow learners by providing remedial programmes which are conducted outside regular classes. Extra classes are taken for students, as and when required, where the faculty spares time to sit with students, individually or otherwise, to cope up with studies. A mentor- mentee system is also in place and functions efficiently in providing holistic support to all students, and not just slow learners. The diligent efforts taken by the faculty towards the slow learners has resulted in students' understanding in their chosen domain, improved results and pass percentage. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self- confidence resulting in improvement in academic performance also. All necessary emotional and professional counselling is also provided whenever required. Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute. Advanced learners are given opportunities to be part of innovative projects like Science Exhibitions, Quizzes and Paper Presentations. They also help slow learners through peer learning. Advanced learners are encouraged to conduct workshops and seminars to share their knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7055	202

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methodologies such as experiential and participative learning combined with the problem solving methodologies are

incorporated in the teacher learning process. 1) **Experiential Learning:** Students prepare power-point presentations which enables them to have an experience of public speaking. Students are encouraged to participate in various departmental, college and state level activities like Science quiz and exhibitions to enhance their innovative ideas, explore their skills and develop their scientific temper. 2) **Participative Learning:** College uses Participative Learning to actively involve students in learning process. The college uses following methods for participative learning - Group Discussions, Assignments, Workshops, Quizzes, Projects, Presentations etc and are encouraged to participate in Youth festivals, Legal literacy programmes, Educational tours, industrial visits, NCC, NSS etc . 3) **Problem Solving Methodologies:** The students of UG(B.Com) and PG(MCA ,M. Sc) are guided to prepare various projects to improve critical thinking and problem solving skills. B.Com. III year students undertake project work on various issues related to Commerce. Students of MCA and M Sc undertake Major and Minor project work on various IT related topics which helps them in their future placements. Science students are provided practical training in laboratories to learn to handle the instruments and learn the concept.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus is enabled with high speed wi-fi connection. The classrooms and labs are ICT enabled with projectors installed to enhance the quality of teaching- learning process. Google classroom is used to manage and post course related information- learning material, quizzes and evaluations, assignments, etc. Online learning environments are designed to train students in open problem-solving activity. Animation enabled PPTs help improve the effectiveness of the teaching- learning process. Lab manuals are mailed to students well in advance from the day the experiment is to be performed. Online quizzes and polls are regularly conducted to record the feedback of the students and take the requisite actions towards improved learning outcomes. Various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet are used to teach subjects that require use of conventional blackboard writing. LMS is another

platform which is created for effective teacher-student interaction wherein all the courses of each department has been created and respective faculty members and respective students are mapped to their respective subjects. Students get benefits from the e-content uploaded on LMS and teachers can assess their students by giving them assignments, tests, presentations, quizzes and can give score to the individual students on the same platform.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

151

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

202

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

81

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

1156

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is obliged to adopt all reforms of the university with regard to internal evaluation. The Annual Report presented on College Day and on alumnae meet is an important context for conveying the institution's reform policies and evaluation process to the external stakeholders. The college through university and college websites, instructions, notices, announcements, student's assembly and tutorials make the students and faculty aware about the basic criteria for internal evaluation process. The internal assessment system is geared towards mapping individual differences in performance which includes progression/improvement over time on the set parameters and gives quantitative and qualitative credits

for the same. Assignments and presentations are arranged for the students to enhance their writing skills, presentation skills, confidence which helps in preparing for examinations. Other kinds of creative evaluation strategies, like oral tests, quizzes, objective tests, Power point presentations, group discussions are also used to improve their performance. For both assignments and projects, students are encouraged to explore and research on topics beyond the curricula. At the end of the semester, Principal asks HOD/ staff members to submit the internal assessment marks of each eligible student of all streams and verifies the same.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The criterion followed for internal assessment is as per university directions and the process is completely transparent. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The periodic evaluation of student's performance in theory and practical is done through unit tests, assignments, presentations, viva voce which includes regularity, performance and the promptness in submitting the record. At the college level, the answer scripts of unit tests are returned to the students by the respective teacher with suggestions and comments for improvement. Any grievances is handled there and then. The corrected answer scripts at random are verified by HOD. The marks obtained by the students in internal assessment tests are displayed on the department notice board, uploaded periodically on the college web portal along with their attendance. For lab courses, the marks scored by the student for each experiment is indicated in the observations. In case of any discrepancy, the student contacts the respective teacher/HOD/Principal who rectifies the same. Before sending the Internal Assessment Marks records to the university, marks entered are verified by the college and when the students scrutinize the marks to their satisfaction.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As part of quality initiatives, Gurugram University have formulated the Programme Outcomes(POs), Programme Specific Outcomes(PSOs) and Course Outcomes(Cos) for all programmes. These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the university website to facilitate accessibility to various stakeholders including the teachers and students. The College institution is committed to conduct programmes that are immensely supportive for the holistic growth of students and meet their future prospects requirements of the society, region and the nation. At the beginning of every semester, the faculties share and discuss with the students about the respective course structure. The teachers elaborate POs, PSOs and Cos in their respective classes to the students through induction programmes and mentor-mentee interactive sessions. As part of the Choice Based Credit System, students are encouraged to check the content of courses that they intend to take before registering for particular course. The participation of students at every level including classes, extracurricular activities, excursion trips and co-curricular activities help in facilitating the achievement of the intended learning outcome. The transparency and objective approach maintained at the level of assignments, tests and assessments and their communication to the students, the realistic analysis of the areas in which they need improvements help in achieving the stated outcomes. The college provides such conducive environment through teacher student interaction that their latent skills and talents are exhibited and developed. This prepares them to perform well in professional as well as other spheres of life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The learning effectiveness of any programme and course depends on the POs, PSOs and COs which are designed to develop sensibilities towards nation-building, namely, social cohesion, peaceful co-existence, responsibility and accountability, ethical values and multiple interests of the student community. The institute ensures the effective implementation of evaluation reforms as devised by the said universities and DGHE Haryana in letter and spirit. Students' feedback on prescribed "Feedback Form" covering the entire gamut of course content, quality of teaching, delivery mechanism, student satisfaction, etc. is obtained to assess the efficacy of on-going system of teaching and learning. In addition, feedback from the parents, alumni, employer and employees is also obtained and analysed.

Our Internal Assessment based on regularity in attendance, assignments and class tests is an essential component of formative evaluation. Final university semester exams are conducted for summative evaluation.

Group discussions, workshops, seminars, fests and sports events are organised to evaluate and enhance their academic performance and leadership skills. Winners represent College at Youth Festival, exhibitions and other district and state level literary and cultural events and university level and national level sports events. To evaluate PG programme outcomes, various industrial internships and research outputs in the form of paper presentation and publications were encouraged.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1793

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File5178.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File5178.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

##### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)



**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Members of this institution are encouraged to explore their respective fields beyond the realms of curriculum. Individuals are fully credited for their publications and new ideas while being invited to take upon the role of mentor for new and upcoming members. The institution plays a vital role in facilitating and cataloguing the whole end to end process of researching, provision of platform and networking. The IQAC proposed that to make the teaching and learning effective and efficient more and more smart class rooms should be created by installing smart boards with projectors and speakers. The Programme are organized to equip the faculty with IT skills so that they can work with full aplomb on smart boards and teaching becomes resource full, participative and interesting. It was also suggested that students should also be encouraged use smart boards for retrieving new knowledge before the

class or during the free periods.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are expected to become respected members of the society and not just successful individuals in their chosen path.

Initiatives like - 'Each one Teach one', Swacch Bharat Abhiyaan, sharing excess food with the needy rather than letting it go to waste and water conservation have seen widespread participation from our students. Student bodies are also encouraged to educate their peers about the prevalent social issues and have taken oath to eradicate injustices like- child marriages, dowry and child labour both in the present and the future. INTERNATIONAL SEMINAR (ONLINE & OFFLINE) ON AN INTERDISCIPLINARY THEME POST COVID-19 CHALLENGES AND OPPORTUNITIES : A PRAGMATIC APPROACH was organised by Department of Geography Government College Sidhrawali, District Gurugram ,State Haryana India under the aegis of Department of Higher Education Haryana & 8 Haryana Battalion NCC Rewari, Under Group Head Quarter NCC Rohtak In collaboration with Government College for Women Sector-14 Gurugram & NETRA Institute of Geo-Informatics Management and Technologies Foundation, New Delhi on 8th October 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

3296

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College provides a state of the art infrastructure, friendly for specially abled that gives the students excellent learning opportunity as it is critically related to the vision of our college. The Seminar Halls are well-equipped and air-conditioned with latest audio-visual aids, projectors, white boards, internet connectivity for conducting seminars and workshops thus provide best quality of learning experience. The State-of-the-art auditorium with seating capacity of over 1000. The institution is fully under the CCTV surveillance. There are 5 girls Hostel having 203 rooms with a capacity of 750 students.

Various facilities are as follows:

#### Classrooms and Seminar Halls

- Forty Eight classrooms
- Seminar halls with ICT facilities
- LCD projectors
- LED Digital Board for displaying the events and academic activities
- Green chalk boards
- White boards
- Office rooms

#### Laboratories:

- Biotech
- Botany
- Chemistry

- Commerce
- Computer
- English Language
- Geography
- Home Science
- Maths
- Music
- Physical Education
- Physics
- Psychology
- Zoology

#### Computing Facilities

- Computer Labs: UG, PG, and Computer Education
- Printers, Scanners and Photocopy Machines
- Internet facility

#### Power Backup

Generators having a capacity of 250 KW, UPS for uninterrupted power supply.

#### Library

The College Library has a collection of around 44,000 books and various journals and magazines. The library is fully automated with SOUL 2.0 software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for cultural activities:** The college has been blessed with an array of faculty members in music department. The college has both music vocal and instrumental as optional subjects. Apart from a number of instruments, college has an auditorium equipped with all

the latest techniques. The college participates in all categories of dance and music events in both district and state level apart from the different activities organized during the Youth Festival by the parent university. The college can boast of the award that our students have bagged in cultural activities. During 2020-21, our students have represented us in various different competitions and won positions including first prize(s).

#### Sports Facilities:

- 200 Meter Track
- Basketball Court
- Badminton Court
- Volleyball Court
- Handball/Hockey/Football Ground
- Kabaddi Court
- Judo/ Taekwondo
- Yoga Facilities
- Mini Gymnasium

All equipments and facilities related to above mentioned games are available in the sports deptt.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

26

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>



#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

204.69

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated using Library Management System, SOUL 2.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

##### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.78

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

400

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the instute frequently updates its IT facilities such as Computers, printers, Internet Connection, wifi connection, softwares etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

264

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

204.69

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance. Regular meetings of various committees constituted for this purpose are held. The highlights of the procedure and policies are 1. Laboratory: Every year department is asked for its requirement. The purchase is done by constituting purchase committee. Every item purchased is maintained in the Stock Register and stocks are annually verified..

2. Library: Demand received from various departments is forwarded to the library committee which in turn processes the purchases as per fund available. Numerous different committees, namely Library Committee, e Learning committee. Digital Committee etc, are formed to look after different aspects of library requirement. 3. Sports Complex is looked after by the department of Physical Education with number of sports facility already there and more coming like stadium, gym etc 4. Computers are looked after and purchased through hardware, software committees formed for the purpose. Demand from different department is collected time to time. 5. Class rooms: Central Time table is designed by the time table committee after inviting suggestions from different departments keeping in view the maximum utilization of available resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1193

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

180

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

180

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**0**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

179

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our college and has been blessed with an array of faculty members in music department. The college has both music and instrumental as optional subjects. Our college participates in all categories of dance and music events in both district and state level apart from different activities organised during youth festiva by the parent university. A talent search program was organised on 28/10/2021. Students participated enthusiastically in all the events like solo dance, Haryanvi dance, mimicry, Haryanvi skit, debate, declamation etc. Approximately 200 students participated in it.

2)Sports and cultural dept. Gurugram organized District level Haryanvi folk dance competition on 12 Feb 2021.

Gurugram University, Gurugram organised Shanknaad Youth Festival from 18 Dec to 10 Dec 2021. around 120 students participated in various activities. The college can boast of \_ awards that our students have bagged in cultural activities. The college students performed in Republic day Celebration in Tau Devi Lal Stadium. Income tax Department Gurugram celebrated Azadi Ka Amrit Mahotsav on 6 Oct. 2021. Various events took place and 20 students of our college participated in it



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The desire of revisiting the college again has been expressed by our alumnus of year 1972. And in order to fulfil their wishes our college "Alumni Association" organized "ALUMNI MEET 2022"- a programme to facilitate, consolidate and coordinate Alumni. The alumni meet is to reconnect with the Alumni and celebrate their success and various achievements. The Alumni started arriving in college by 12:30 pm and they were received by our association members.. The Alumni Meet started with a welcome address by the alumni association members. The meeting was graced by the Principal Dr. Ramesh Kumar Garg. 24 alumni attended the meeting along with their spouses. The Alumni Meet started with an invocation song seeking the blessings of almighty. They also promised to raise funds for the needy students. A delicious lunch was served to Alumni, staff members and students volunteers after Alumni interaction with students. Alumni

recalled about the typical traditional food style in different flavor and enjoyed the same with all. The entire event has been adequately covered with an active photographer clicking photos.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

- To be recognized as a Centre of excellence for education.
- To prepare our students to be both Professionally and Personally competent and self-reliant to face challenges of life.

#### Mission:

- To provide quality education and empower our students.
- Provide conducive academic environment that promotes interactive learning.
- Educate our students to embrace the modern without forsaking the tradition and culture of our nation and while retaining its regional roots to encompass and articulate global concerns and wider social imperatives.
- Provides students with opportunities to participate in various activities, clubs and associations.
- Inculcate in them values and commitments towards betterment of self, society and country.
- To provide state of art infrastructure.

In order to fulfil this mission the institute follows a decentralized and participatory mode of governance wherein committees and departments are given the freedom to carry out various activities throughout the session under the able guidance of the Principal.

File Description	Documents
Paste link for additional information	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=ROFj+/eyOLA=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=ROFj+/eyOLA=</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory mode of Governance with all stakeholders participating actively in its administration. The principal, head of departments and conveners of various committees and cells along with the staff representatives on higher decision making bodies play an important role in determining the policies and implementing the same.

At the beginning of the academic session the Principal, who is the academic and administrative head of the institute holds a general meeting with the staff members and discusses the plan of action and circulars from the university and Director of Higher Education to be implemented in the new session. Committees are framed at the beginning of academic year to perform indispensable tasks for smooth functioning of the institute, such as purchase committee, timetable committee, library committee, women cell, legal literacy cell etc. Departmental Heads also conduct meetings in their respective departments for allocation of papers to be taught, preparation of departmental timetables etc. Through their adept handling of their department and committees, the heads, conveners along with the teachers as members of various committees discharge an energetically pervasive role as motivators and spearheads, thereby contributing to the health and vibrancy of the management mechanism in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has a strategic plan to mobilize all the government Grants and funds towards the development of the infrastructure of the institution in a systematic, well thoughtout and phased manner to meet the requirement of the students. Keeping up with this aim, in 2021-22 the renovation and upgradation of language lab was done under CSR Scheme. According to the requirement of the college, a proposal was forwarded to DHE for establishing MCA Lab, Digital Lounge and a Seminar Hall. The proposal was accepted and funds allotted for the same. The work was completed well in time and all are fully functional now. Five interactive class rooms were also setup 3 in Commerce Deptt., 1 in Computer Deptt., 1 in HomescienceDeptt. The newly constructed Hostel building was taken over in the month of May, 2022.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=iaz5UGOSHPM=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=iaz5UGOSHPM=</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

GCG, Sector 14, Gurugram comes under the direct purview of Directorate of Higher Education Haryana. The college is affiliated to G.U, Gurugram. The principal is at the top of the internal organizational structure. He is DDO (Drawing & Disbursing officer) of the college. Ten senior most associate professors of the college form the college council. There are various committees to ensure proper working of the college. The convener / coordinator and members of concerned committees along with the IQAC members take majority of decisions in consultation with the principal and Bursar. They discuss and decide the activities to be undertaken, plan of action, resolution of problems and other issues. There is a Deputy Superintendent who looks after all official works along with 3 clerks 9 JLAs and 2 LAs. There is a Dispensary to provide medical aid to the students and staff where a nurse is deputed full time. All appointments are strictly made by H.P.S.C, Panchkula. The service of the teacher is governed

by Haryana Education (college cadre) group 'B' Service rules 1986 as amended from time to time. Seniority too is fixed in accordance with the department rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=1f+7/DE4pv4=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=1f+7/DE4pv4=</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching:** - Since it is a government college it follows all government rules regarding welfare schemes. The facility of L.T.C (leave travel concession) is available to both teaching and non teaching staff members. Children education allowance has been made available for the whole staff. Besides these the members can take loans. All regular employees are given leaves as per govt. rules. In times of Covid provision of isolation leave (7days) was made for affected employees. Apart from this the female staff can avail maternity leave for 6 months and child care leave for a maximum of two years. In unfortunate circumstances miscarriage leave can also be availed. The male staff is eligible for paternity leave.

In addition to these, there is provision for cashless medical facility for five chronic diseases. Medical bills can also be reimbursed. On Campus free medical facility is ensured through the availability of an Exclusive medical room.

**Non Teaching:** - For Non teaching staff besides the above welfare schemes wheat loan is also available during the season. Festival advance along with special allowance is also availed by the employees. These facilities are availed by class IV employees only. Non Teaching staff members can avail 15 EL in the first 10 years of their service, 20 EL for the next 10 years and 30 EL until retirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The government has formulated a comprehensive procedure for the annual appraisal of the faculty. Annual Confidential Report (ACR) is the tool of performance appraisal of the faculty. The ACR Performa, which is the record of the year long activities together with their results is filled by all faculty members. This was earlier done manually but since 2020-21 it is being done online through MIS.

The principal verifies the claims made by the staff and grades the performance and sends it to the higher authorities. There also exists a yearly self appraisal system wherein the teachers are provided with a academic performance indicator (API) criteria based PBAS performa through which the information is collected about the overall performance, results, research, academic/curricular/extra-curricular achievements. The principal then evaluates it.

There is an annual performance appraisal system (ACR) followed for non teaching staff in the college apart from evaluating them on their enthusiasm, sense of responsibility, punctuality, behavior and attitude for team work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections

### Internal Audit System:-

All financial transactions at college level are monitored by the Bursar and DDO. It is only after the Bursar's recommendation that any bill is passed for payment as per Haryana govt. rules and instructions. The college also has a cash book in which the entire details of income and expenditure are recorded. Every payment is made by account payee Cheques/NEFT/RTGS and the amount is directly debited to the accounts.

### External Audit System:-

The External Audit system has two main agencies to audit funds and grant of the college.

- Auditors appointed by the Dept. of Higher Education Haryana,



Panchkula.

- Accounts General, Haryana.

No external audit was carried out in the session 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,67,28,805/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is a well-defined and efficient mechanism in the college to monitor the use of financial resources. This facet is looked after by the Principal who is assisted by the college council and an efficient Bursar. Bursar, who acts as a financial adviser to the Principal, takes care of income and expenditure of the college. Funds given by UGC are utilized as per UGC Guidelines. Quotations are invited as per Government rules, Payment are made timely through cheques and online mechanism. Government grants are utilized as per government rules. There is a purchase committee constituted mainly for items purchased out of government grant. Various committees are constituted for many tasks done in the college. These committees are accountable for the work to be done as per govt. norms and to use the fund at their disposal efficiently.

The institution seeks to mobilize government and non-government

grants for the improvement of institutional infrastructure and knowledge resources and to that end prepares, vets and submits proposals to the relevant authorities such as the UGC, the State Government, RUSA etc. It also actively solicits MP LAD grants for the betterment of the institution. Space which is at a crunch in the college is utilized fully and imaginatively. Due to the shortage of classrooms some area of the grounds has been transformed into teaching venues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As a result of IQAC initiative practice of Mentor-Mentee System has been institutionalized and serves as the backbone of the college. Each teacher is made a mentor of 60 students and continues to be the mentor of his/her batch till they pass out of college. He/she informs the mentees about various activities being held in college and guides the students academically, psychologically and emotionally by interacting with them on a regular basis directly or through WhatsApp groups.

Co-ordinated out reach programmes and environment friendly 'Green' Initiatives are undertaken by committees like NCC, NSS, WomenCell, Road Safety etc. under the IQAC guidance to enhance societal consciousness by sensitizing the students towards the environment and the less privileged and thus making them responsible citizens. 'Chandan Nagar Basti' has been adopted by our NSS students who conduct a 7 day Camp here engaging in tree plantation, organizing cleanliness drive and yoga sessions, distributing pencils and study material. 'EcoWako project' (Bekar sae Aakaar) is our next initiative launched by our Homescience Department. All these help in holistic development of our students.

File Description	Documents
Paste link for additional information	<a href="https://www.facebook.com/14gcg/">https://www.facebook.com/14gcg/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC performs as a supervising unit to ensure the quality of education as well as other mandatory aspects of learning.

- At the beginning of the session assembly is held for all newly admitted students. They are apprised of the various academic and co-curricular activities offered in college.
- For proper spacing of syllabus, the institution seeks tentative lesson plans from teachers.
- The HODs are responsible for the smooth functioning of their depts and ensure that no class remains unattended.
- Teachers on proctorial duties maintain discipline and ensure the smooth functioning of classes.
- Periodic evaluation and assessments of students is done on the basic of assignments, presentations, tests and attendance.
- Maximum utilization of well-equipped library, ICT, language lab, smart classrooms is ensured.
- Departments are encouraged to have their own Libraries. Departmental libraries are maintained by Chemistry, Biotechnology, Music (V), Hindi, English, Economics, Home Science, Geography, Zoology, Botany, Physics, Psychology .
- The reading rooms in the hostel campus are equipped with text books, help books and reference books to be utilized by students in their free period.
- Departments are encouraged to organize extension lectures with the aim to create awareness and prepare students for the future .

As a new initiative to develop vocational skills and enhance employability of students the college approached Haryana State CSR Trust with a proposal to establish a skill development Centre in college campus. The infrastructure and curriculum are ready and the Centre will be functional in the upcoming session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.gcggg.ac.in/images/34/MultipleFiles/File5178.pdf">http://www.gcggg.ac.in/images/34/MultipleFiles/File5178.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Various Committees to ensure learning without fear**

- Women EmpowermentCell
- Anti-Ragging Committee
- Internal Complaints Committee
- Discipline Committee
- Your Dost

**Programs organized for the promotion of gender equity by Women Cell are: -**

- Extension lecture on "Women empowerment " by Dr. Lajvanti, Asst. Prof DAV Girl's College, Kosli on 29/11/21.
- A session on " Women Rights in 21st century" by Dr. Dakshita Sangwan, advocate (Supreme court of India) on 30/11/22
- "Self-defense training /workshop" from 15/11/22 to 7/12/22 by self-defense teacher Mr. Wasim Raja.
- Art and Craft workshop from 27/11/22 to 14/12/22 by Ms. Ashmita Banerjee, Art And Craft teacher.
- "Stitching and Painting techniques on fabric" workshop from 7/12/22 to 14/12/22 by Ms. Priti Dhankhar, Asst. Prof. DAV Girls College, Kosli.
- Extension lecture on "Enhancing Psychological Capital in girl students" by Dr. Shalini Singh, Prof. Psychology and Defense studies department, MDU Rohtak on 28/12/22.
- "Basic Beautification skills of hair and skin care" from 7/12/22 to 30/12/22 by Ms. Meenakshi Kumari, faculty at LBSTI, Gurugram.

#### Safety and Security:

- High walls, strong gates, well trained guards (male/female) to ensure student safety.
- CCTV camera installed at strategic locations.
- Identity Cards to ensure the entry of students only.
- PCR van of Haryana Police with lady constables permanently stationed inside the college premises.
- Teachers perform Proctorial Duties to monitor activities of students

File Description	Documents
Annual gender sensitization action plan	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Waste Management is based on 3 R's - Reduce, Reuse and Recycle.**

#### **Solid Waste Management**

- **Dustbins placed at key points in campus**
- **The MCG vehicle regularly collects garbage from the college campus.**
- **The leaf litter is converted into Bio Compost and is used for gardening purposes.**
- **Extra food from the mess/canteen is distributed among the needy people.**

#### **Liquid Waste Management**

- Institution has a well-laid sewage system.
- Leaking taps and pipes are regularly repaired.
- All chemical waste is first diluted and then disposed off through sewage pipes.
- The college is equipped with a rainwater management system.
- Rainwater harvesting and recharge pits are available in numerous locations in the institution.

#### Biomedical WasteManagement

- Sanitary waste is wrapped securely ,put in dust bins and transported to MCG facility.
- Incineration machines are installed near the washrooms in the hostel for disposal of sanitary napkins in an environmentally-friendly way.

#### E-waste Management:

- Electronic items are handled with care,maintained and repaired as per the need.
- All e-waste is written off and disposed off as per Haryana Government guidelines.
- The UPS batteries are recharged/exchanged/repaired outside the campus.
- The cartridges of printers are sent out for refilling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** **C. Any 2 of the above**



**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution's regulations and policy guidelines for admissions,**

recruitment, administrative function and academics are framed in a very inclusive manner. Though the college is strategically located in the Delhi NCR (Gurugram) yet more than 50% students come from the villages as 5% relaxation in marks is given at the time of admission to the students who have passed their qualifying examination from the rural schools.

To safeguard the interests of the scheduled caste students the college has an SC cell. The cell ensures the implementation of the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. It also works as a grievance redressal Cell for the Grievances of SC students and employees of the college. To minimize the drop-out rate of students belonging to scheduled caste and other economically deprived sections there is provision for scholarships and stipends. The infrastructure of the college is conducive to the needs of differently abled students and employees. The entire campus is covered with tactile paving. The college also has an Equal Opportunity Cell.

Internal Complaints Committee and Women Cell of the College ensure safety of female students and employees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The beauty of Indian constitution lies in its equal emphasis on duties as well rights. Democracy cannot establish deep roots in society unless the citizens don't complement fundamental rights with their fundamental duties. The Indian constitution delineates every responsibility and duty that an Indian citizen is expected to abide by such as uphold and protect the sovereignty, unity, and integrity of India; respect the National Flag and the National Anthem; to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women etc.

It becomes the responsibility of the educational institutions to inculcate those values and duties among its students and employees. The Legal Literacy Cell of the college tries to imbibe constitutional values in students and employees through its activities organised in accordance with the guidelines of Haryana State Legal Services Authority (HALSA)/DGHE. The major competitions under the event were Slogan Writing, Essay Writing, Poetic Recitations, Skit, Quiz, Speech/Declamations, Debate, Power Point Presentations and Documentary etc on topics like Constitutional Values, Protection of Women Against Domestic Violence Act, 2005, Rights of Destitute Women and Children, Rights of Disabled People.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf</a>
Any other relevant information	<a href="#">Nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates many national and international commemorative days, events and festivals with great enthusiasm and zeal.

#### NATIONAL COMMEMORATIVE DAYS

1. 26th January (Republic Day)
2. 15th August (Independence day)
3. 2nd October (Gandhi Jayanti)- It is celebrated to highlight and spread the principles of peace and nonviolence.
4. 5th September (Dr. Sarvepalli Radhakrishnan Birth Anniversary) We celebrate teacher's day with great fervor.
5. 31st October (National Unity Day) is celebrated to bring home the idea of the importance of secularism which is the base of our national unity.

#### INTERNATIONAL COMMEMORATIVE DAYS

1. 8th March (International Women's Day) To highlight the inner strength of women in the society, the day is celebrated with great fervor.
2. 21st June( International Yoga Day) The International Yoga day is celebrated keeping in mind the idea of the unity of mind and body as a holistic approach to health and well-being.

#### EVENTS AND FESTIVALS

1. 10th August (Tree Plantation Day) It inculcates a sense of responsibility among the students for the environment and the need of growing trees and preserving them.
2. 11th August (Teej Mahotsav) Teej mahotsav is celebrated to give the students the flavor of local festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Venture " ECOWACKO "

The motto is giving "BEKAR SE AAKAR ".The glimpse of their products were exhibited through videos.

#### The Context:-

It was started by students under the supervision of Teachers of Home Science Dept working on trashed items by converting it into creative products like used glass and plastic bottles, clay , jute etc. into lamps, trays.

#### Practices:-

The students made hand made decor pots by traditional art work learnt in their curriculum. A step towards recycling waste and saving energy!! Some specialised videos were also released on special occasions like children's day, Diwali items.

#### Evidence of the practice: -

A group of talented, capable and willing students were selected and guided to work on eco friendly gifts items fulfilling the target of approximate 350 gifts items in just 10 days on Diwali. This project was done by students outside campus activity under the venture " Ecowacko ".

### UNNAT BHARAT

#### The Context:-

Under Unnat Bharat Abhiyan our college adopted Chandan Nagar Basti situated near our college to engage students with the local community.

#### Practices:-

Students visit this area many times along with teachers to assess requirements for quality living, to suggest innovative solutions to issues faced in day today lives of people, awareness programs, educating children regarding body hygiene and cleanliness, importance of education and employment.

File Description	Documents
Best practices in the Institutional website	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=JjL/ipdDf2k=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=JjL/ipdDf2k=</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Haryana has made a new impact on the world in the recent years by producing world class players. In the same line the college not only caters to the academic needs of the students but also provides the chance to the girl students to make a name for themselves. The college has a large ground where students practice and participate in various games. students have won many awards on the national and international level.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. College for girls sec-14 is committed to make the teaching and learning process inclusive, interesting, and interactive. Curriculum delivery is planned.

- IQAC prepares an annual academic plan accommodating the Gurugram University calendar with HODs and the Controller of examination.
- The time table is prepared with the utilization of resources and infrastructures in college.
- Then the HOD's deliberates the information on courses of odd and even semesters, commencement of classwork, syllabus completion, examination, list of holidays, and total no of working days.
- General timetable, departmental timetable, course plan, program outcome, and program-specific outcomes are communicated through college website.

#### Classroom Management

- Adaptive teaching methodology.
- Identifies Advanced and slow learners.
- Attendance records are maintained.

#### Curriculum delivery

- Orientation programs.
- Mentor-mentee groups
- Faculty use a blended mode of teaching.
- Smart boards with a Wi-fi facility to teach using EduSat material, language labs, and the Digital lounge to access online study material.
- Highly active Cultural clubs are also there.
- Remedial classes, academic support programs, mentor support programs, counseling sessions, and yoga training are also done in college.
- Class-wise and Teacher wise result is also recorded and analyzed by departments.
- To make studies research-based Field surveys, lab visits,

and excursions are planned to requisite places.

- Feedback from stakeholders.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As we are an affiliated college, we are Aligned with Gurugram University Calendar Schedule.

- The Program Assessment Committee(PAC) consists of the Principal, Controller of examination, and HODs to analyze and introduce the Calendar before the commencement of the academic session .
- Committee plans delivery of Curriculum in stipulated time keeping no of working days, holidays, dates of internals, semester examination, activity calendar in mind.
- PO, CO, and PCOS attainment values are prepared, analyzed, integrated, and documented on the college website.
- HODs of various departments monitors smooth conduct and completion of internal examinations in time.
- Assignments, Seminars, Projects, and internships are planned along with the lesson plans before the session on the basis of the requirement of the subject.
- Marks and attendance are displayed before uploading on the university portal making the process error-free.
- The time-bound completion of the added courses, value-added courses, and analysis of the evaluation system is done on regular basis by IQAC to ensure adherence to the well-charted system.
- The feedback is collected at departmental as well as college, it is scrutinized, statistically analyzed and corrective measures are taken to ensure effective delivery of curriculum and continuous evaluation.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**6**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

1076

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional ethics:** The college integrates the courses related to professional ethics UG as well as PG classes. Computer literacy course is compulsory for all students of the college. Women Cell and NSS organize personality development and various skill-based Entrepreneurship programs in college. Counseling sessions are organized by all departments. A large no of students is registered for the E-Karma initiative taken by DGHE, Haryana. Special training programs are also arranged by the college in collaboration with incubation centers and companies like Hero.

**Gender Equality:** Govt. College for Girls is the only college in Haryana with a strength of around 7500. The college has a hostel facility to provide accommodation to girls from very far areas. We have a women empowerment committee and sexual harassment committee where girls' students can report at any time for their rights. Besides this mentor sessions are also organized regularly to address any issues which students are facing in college.

**Human values:**All the students in college belonging to different physical, political, cultural, and religious differences enjoy equal opportunity and respect each other. The college has various committees mentioned in the list which inculcate human values among students.

**Environment and Sustainability:** Environmental studies is a compulsory paper for all UG and PG students. The college organizes various environment-friendly programs in college under various committees.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

760

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

2543

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1621

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to promote outcome based learning process, the college aims to timely and accurately identify students as slow learners and advanced learners based on some prerequisite tests, class interaction, test performances. Requisite emphasis is given to improve the performance of slow learners by providing remedial programmes which are conducted outside regular classes. Extra classes are taken for students, as and when required, where the faculty spares time to sit with students, individually or otherwise, to cope up with studies. A mentor- mentee system is also in place and functions efficiently in providing holistic support to all students, and not just slow learners. The diligent efforts taken by the faculty towards the slow learners has resulted in students' understanding in their chosen domain, improved results and pass percentage. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self- confidence resulting in improvement in academic performance also. All necessary emotional and professional counselling is also provided whenever required. Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute. Advanced learners are given opportunities to be part of innovative projects like

Science Exhibitions, Quizzes and Paper Presentations. They also help slow learners through peer learning. Advanced learners are encouraged to conduct workshops and seminars to share their knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7055	202

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methodologies such as experiential and participative learning combined with the problem solving methodologies are incorporated in the teacher learning process.

1) **Experiential Learning:** Students prepare power-point presentations which enables them to have an experience of public speaking. Students are encouraged to participate in various departmental, college and state level activities like Science quiz and exhibitions to enhance their innovative ideas, explore their skills and develop their scientific temper.

2) **Participative Learning:** College uses Participative Learning to actively involve students in learning process. The college uses following methods for participative learning - Group Discussions, Assignments, Workshops, Quizzes, Projects, Presentations etc and are encouraged to participate in Youth festivals, Legal literacy programmes, Educational tours, industrial visits, NCC, NSS etc .

3) **Problem Solving Methodologies:** The students of UG(B.Com) and PG(MCA ,M. Sc) are guided to prepare various projects to improve critical thinking and problem solving skills. B.Com. III year students undertake project work on various issues related to Commerce. Students of MCA and M Sc undertake Major and Minor

project work on various IT related topics which helps them in their future placements. Science students are provided practical training in laboratories to learn to handle the instruments and learn the concept.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus is enabled with high speed wi-fi connection. The classrooms and labs are ICT enabled with projectors installed to enhance the quality of teaching- learning process. Google classroom is used to manage and post course related information- learning material, quizzes and evaluations, assignments, etc. Online learning environments are designed to train students in open problem-solving activity. Animation enabled PPTs help improve the effectiveness of the teaching- learning process. Lab manuals are mailed to students well in advance from the day the experiment is to be performed. Online quizzes and polls are regularly conducted to record the feedback of the students and take the requisite actions towards improved learning outcomes. Various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet are used to teach subjects that require use of conventional blackboard writing. LMS is another platform which is created for effective teacher-student interaction wherein all the courses of each department has been created and respective faculty members and respective students are mapped to their respective subjects. Students get benefits from the e-content uploaded on LMS and teachers can assess their students by giving them assignments, tests, presentations, quizzes and can give score to the individual students on the same platform.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

151

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

202

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

81



File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1156

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is obliged to adopt all reforms of the university with regard to internal evaluation. The Annual Report presented on College Day and on alumnae meet is an important context for conveying the institution's reform policies and evaluation process to the external stakeholders. The college through university and college websites, instructions, notices, announcements, student's assembly and tutorials make the students and faculty aware about the basic criteria for internal evaluation process. The internal assessment system is geared towards mapping individual differences in performance which includes progression/improvement over time on the set parameters and gives quantitative and qualitative credits for the same. Assignments and presentations are arranged for the students to enhance their writing skills, presentation skills, confidence which helps in preparing for examinations. Other kinds of creative evaluation strategies, like oral tests, quizzes, objective tests, Power point presentations, group discussions are also used to improve their performance. For both assignments and

projects, students are encouraged to explore and research on topics beyond the curricula. At the end of the semester, Principal asks HOD/ staff members to submit the internal assessment marks of each eligible student of all streams and verifies the same.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The criterion followed for internal assessment is as per university directions and the process is completely transparent. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The periodic evaluation of student's performance in theory and practical is done through unit tests, assignments, presentations, viva voce which includes regularity, performance and the promptness in submitting the record. At the college level, the answer scripts of unit tests are returned to the students by the respective teacher with suggestions and comments for improvement. Any grievances is handled there and then. The corrected answer scripts at random are verified by HOD. The marks obtained by the students in internal assessment tests are displayed on the department notice board, uploaded periodically on the college web portal along with their attendance. For lab courses, the marks scored by the student for each experiment is indicated in the observations. In case of any discrepancy, the student contacts the respective teacher/HOD/Principal who rectifies the same. Before sending the Internal Assessment Marks records to the university, marks entered are verified by the college and when the students scrutinize the marks to their satisfaction.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated

and displayed on website and communicated to teachers and students.

As part of quality initiatives, Gurugram University have formulated the Programme Outcomes(POs), Programme Specific Outcomes(PSOs) and Course Outcomes(Cos) for all programmes. These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the university website to facilitate accessibility to various stakeholders including the teachers and students. The College institution is committed to conduct programmes that are immensely supportive for the holistic growth of students and meet their future prospects requirements of the society, region and the nation. At the beginning of every semester, the faculties share and discuss with the students about the respective course structure. The teachers elaborate POs, PSOs and Cos in their respective classes to the students through induction programmes and mentor-mentee interactive sessions. As part of the Choice Based Credit System, students are encouraged to check the content of courses that they intend to take before registering for particular course. The participation of students at every level including classes, extracurricular activities, excursion trips and co-curricular activities help in facilitating the achievement of the intended learning outcome. The transparency and objective approach maintained at the level of assignments, tests and assessments and their communication to the students, the realistic analysis of the areas in which they need improvements help in achieving the stated outcomes. The college provides such conducive environment through teacher student interaction that their latent skills and talents are exhibited and developed. This prepares them to perform well in professional as well as other spheres of life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The learning effectiveness of any programme and course depends on the POs, PSOs and COs which are designed to develop sensibilities towards nation-building, namely, social cohesion, peaceful co-existence, responsibility and accountability, ethical values and

multiple interests of the student community. The institute ensures the effective implementation of evaluation reforms as devised by the said universities and DGHE Haryana in letter and spirit. Students' feedback on prescribed "Feedback Form" covering the entire gamut of course content, quality of teaching, delivery mechanism, student satisfaction, etc. is obtained to assess the efficacy of on-going system of teaching and learning. In addition, feedback from the parents, alumni, employer and employees is also obtained and analysed.

Our Internal Assessment based on regularity in attendance, assignments and class tests is an essential component of formative evaluation. Final university semester exams are conducted for summative evaluation.

Group discussions, workshops, seminars, fests and sports events are organised to evaluate and enhance their academic performance and leadership skills. Winners represent College at Youth Festival, exhibitions and other district and state level literary and cultural events and university level and national level sports events. To evaluate PG programme outcomes, various industrial internships and research outputs in the form of paper presentation and publications were encouraged.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1793

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File5178.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File5178.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gcggn.ac.in/images/34/MultipleFiles/File9002.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Members of this institution are encouraged to explore their respective fields beyond the realms of curriculum. Individuals are fully credited for their publications and new ideas while being invited to take upon the role of mentor for new and upcoming members. The institution plays a vital role in facilitating and cataloguing the whole end to end process of researching, provision of platform and networking. The IQAC proposed that to make the teaching and learning effective and efficient more and more smart class rooms should be created by installing smart boards with projectors and speakers. The Programme are organized to equip the faculty with IT skills so that they can work with full aplomb on smart boards and teaching becomes resource full, participative and interesting. It was also suggested that students should also be encouraged use smart boards for retrieving new knowledge before the class or during the free periods.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are expected to become respected members of the society and not just successful individuals in their chosen path. Initiatives like - 'Each one Teach one', Swacch Bharat Abhiyaan, sharing excess food with the needy rather than letting it go to waste and water conservation have seen widespread participation from our students. Student bodies are also encouraged to educate their peers about the prevalent social issues and have taken oath to eradicate injustices like- child marriages, dowry and child labour both in the present and the future. INTERNATIONAL SEMINAR (ONLINE & OFFLINE) ON AN INTERDISCIPLINARY THEME POST COVID-19 CHALLENGES AND OPPORTUNITIES : A PRAGMATIC APPROACH was organised by Department of Geography Government College Sidhrawali, District Gurugram ,State Haryana India under the aegis of Department of Higher Education Haryana & 8 Haryana Battalion NCC Rewari, Under Group Head Quarter NCC Rohtak In collaboration with Government College for Women Sector-14 Gurugram & NETRA Institute of Geo-Informatics Management and Technologies Foundation, New Delhi on 8th October 2020.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

3296

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College provides a state of the art infrastructure, friendly for specially abled that gives the students excellent learning opportunity as it is critically related to the vision of our college. The Seminar Halls are well-equipped and air-conditioned with latest audio-visual aids, projectors, white boards, internet connectivity for conducting seminars and workshops thus provide best quality of learning experience. The State-of-the-art auditorium with seating capacity of over 1000. The institution is fully under the CCTV surveillance. There are 5 girls Hostel having 203 rooms with a capacity of 750 students.

Various facilities are as follows:

#### Classrooms and Seminar Halls

- Forty Eight classrooms
- Seminar halls with ICT facilities
- LCD projectors
- LED Digital Board for displaying the events and academic activities
- Green chalk boards
- White boards
- Office rooms

#### Laboratories:

- Biotech
- Botany

- Chemistry
- Commerce
- Computer
- English Language
- Geography
- Home Science
- Maths
- Music
- Physical Education
- Physics
- Psychology
- Zoology

#### Computing Facilities

- Computer Labs: UG, PG, and Computer Education
- Printers, Scanners and Photocopy Machines
- Internet facility

#### Power Backup

Generators having a capacity of 250 KW, UPS for uninterrupted power supply.

#### Library

The College Library has a collection of around 44,000 books and various journals and magazines. The library is fully automated with SOUL 2.0 software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for cultural activities:** The college has been blessed with an array of faculty members in music department. The college has both music vocal and instrumental as optional subjects. Apart

from a number of instruments, college has an auditorium equipped with all the latest techniques. The college participates in all categories of dance and music events in both district and state level apart from the different activities organized during the Youth Festival by the parent university. The college can boast of the award that our students have bagged in cultural activities. During 2020-21, our students have represented us in various different competitions and won positions including first prize(s).

**Sports Facilities:**

- 200 Meter Track
- Basketball Court
- Badminton Court
- Volleyball Court
- Handball/Hockey/Football Ground
- Kabaddi Court
- Judo/ Taekwondo
- Yoga Facilities
- Mini Gymnasium

All equipments and facilities related to above mentioned games are available in the sports deptt.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

26

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

204.69

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated using Library Management System, SOUL 2.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-

B. Any 3 of the above

<b>resources</b>	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>1.78</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>400</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
<b>Yes, the instute frequently updates its IT facilities such as Computers, printers, Internet Connection, wifi connection, softwares etc</b>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

264

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

204.69

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance. Regular meetings of various committees constituted for this purpose are held. The highlights of the procedure and policies are 1. Laboratory: Every year department is asked for its requirement. The purchase is done by constituting purchase committee. Every item purchased is maintained in the Stock Register and stocks are annually verified.. 2. Library: Demand received from various departments is forwarded to the library committee which in turn processes the purchases as per fund available. Numerous different committees, namely Library Committee, e Learning committee. Digital Committee etc, are formed to look after different aspects of library requirement. 3. Sports Complex is looked after by the department of Physical Education with number of sports facility already there and more coming like stadium, gym etc 4. Computers are looked after and purchased through hardware, software committees formed for the purpose. Demand from different department is collected time to time. 5. Class rooms: Central Time table is designed by the time table committee after inviting suggestions from different departments keeping in view the maximum utilization of available resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1193

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

180

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

180

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
179	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
16	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Our college and has been blessed with an array of faculty members in music department. The college has both music and instrumental as optional subjects. Our college participates in all categories of dance and music events in both district and state level apart from different activities organised during youth festival by the parent university. A talent search program was organised on 28/10/2021. Students participated enthusiastically in all the events like solo dance, Haryanvi dance, mimicry, Haryanvi skit, debate, declamation etc. Approximately 200 students participated in it.

2) Sports and cultural dept. Gurugram organized District level Haryanvi folk dance competition on 12 Feb 2021.

Gurugram University, Gurugram organised Shanknaad Youth Festival from 18 Dec to 10 Dec 2021. around 120 students participated in various activities. The college can boast of \_ awards that our students have bagged in cultural activities. The college students performed in Republic day Celebration in Tau Devi Lal Stadium. Income tax Department Gurugram celebrated Azadi Ka Amrit Mahotsav on 6 Oct. 2021. Various events took place and 20 students of our

college participated in it

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The desire of revisiting the college again has been expressed by our alumnus of year 1972. And in order to fulfil their wishes our college "Alumni Association" organized "ALUMNI MEET 2022"- a programme to facilitate, consolidate and coordinate Alumni. The alumni meet is to reconnect with the Alumni and celebrate their success and various achievements. The Alumni started arriving in college by 12:30 pm and they were received by our association members.. The Alumni Meet started with a welcome address by the alumni association members. The meeting was graced by the Principal Dr. Ramesh Kumar Garg. 24 alumni attended the meeting along with their spouses. The Alumni Meet started with an in

vocation song seeking the blessings of almighty. T They also promised to raise funds for the the needy students. A delicious lunch was served to Alumni, staff members and students volunteers after Alumni interaction with students. Alumni recalled about the typical traditional food style in different flavor and enjoyed the same with all. The entire event has been adequately covered with an active photographer clicking photos.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

- To be recognized as a Centre of excellence for education.
- To prepare our students to be both Professionally and Personally competent and self-reliant to face challenges of life.

#### Mission:

- To provide quality education and empower our students.
- Provide conducive academic environment that promotes interactive learning.
- Educate our students to embrace the modern without forsaking the tradition and culture of our nation and while retaining its regional roots to encompass and articulate global concerns and wider social imperatives.
- Provides students with opportunities to participate in various activities, clubs and associations.

- Inculcate in them values and commitments towards betterment of self, society and country.
- To provide state of art infrastructure.

In order to fulfil this mission the institute follows a decentralized and participatory mode of governance wherein committees and departments are given the freedom to carry out various activities throughout the session under the able guidance of the Principal.

File Description	Documents
Paste link for additional information	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=ROFj+/eyOLA=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=ROFj+/eyOLA=</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory mode of Governance with all stakeholders participating actively in its administration. The principal, head of departments and conveners of various committees and cells along with the staff representatives on higher decision making bodies play an important role in determining the policies and implementing the same.

At the beginning of the academic session the Principal, who is the academic and administrative head of the institute holds a general meeting with the staff members and discusses the plan of action and circulars from the university and Director of Higher Education to be implemented in the new session. Committees are framed at the beginning of academic year to perform indispensable tasks for smooth functioning of the institute, such as purchase committee, timetable committee, library committee, women cell, legal literacy cell etc. Departmental Heads also conduct meetings in their respective departments for allocation of papers to be taught, preparation of departmental timetables etc. Through their adept handling of their department and committees, the heads, conveners along with the teachers as members of various committees discharge an energetically pervasive role as motivators and spearheads, thereby contributing to the health and vibrancy of the management mechanism in the college.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has a strategic plan to mobilize all the government Grants and funds towards the development of the infrastructure of the institution in a systematic, well thoughtout and phased manner to meet the requirement of the students. Keeping up with this aim, in 2021-22 the renovation and upgradation of language lab was done under CSR Scheme. According to the requirement of the college, a proposal was forwarded to DHE for establishing MCA Lab, Digital Lounge and a Seminar Hall. The proposal was accepted and funds allotted for the same. The work was completed well in time and all are fully functional now. Five interactive class rooms were also setup 3 in Commerce Deptt., 1 in Computer Deptt., 1 in HomescienceDeptt. The newly constructed Hostel building was taken over in the month of May, 2022.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=iaz5UGOSHPM=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=iaz5UGOSHPM=</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

GCG, Sector 14, Gurugram comes under the direct purview of Directorate of Higher Education Haryana. The college is affiliated to G.U, Gurugram. The principal is at the top of the internal organizational structure. He is DDO (Drawing & Disbursing officer) of the college. Ten senior most associate professors of the college form the college council. There are various committees to ensure proper working of the college. The convener / coordinator and members of concerned committees along

with the IQAC members take majority of decisions in consultation with the principal and Bursar. They discuss and decide the activities to be undertaken, plan of action, resolution of problems and other issues. There is a Deputy Superintendent who looks after all official works along with 3 clerks 9 JLAs and 2 LAs. There is a Dispensary to provide medical aid to the students and staff where a nurse is deputed full time. All appointments are strictly made by H.P.S.C, Panchkula. The service of the teacher is governed by Haryana Education (college cadre) group 'B' Service rules 1986 as amended from time to time. Seniority too is fixed in accordance with the department rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=1f+7/DE4pv4=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=1f+7/DE4pv4=</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching:** - Since it is a government college it follows all government rules regarding welfare schemes. The facility of L.T.C (leave travel concession) is available to both teaching and

non teaching staff members. Children education allowance has been made available for the whole staff. Besides these the members can take loans. All regular employees are given leaves as per govt. rules. In times of Covid provision of isolation leave (7days) was made for affected employees. Apart from this the female staff can avail maternity leave for 6 months and child care leave for a maximum of two years. In unfortunate circumstances miscarriage leave can also be availed. The male staff is eligible for paternity leave. In addition to these, there is provision for cashless medical facility for five chronic diseases. Medical bills can also be reimbursed. On Campus free medical facility is ensured through the availability of an Exclusive medical room.

**Non Teaching:** - For Non teaching staff besides the above welfare schemes wheat loan is also available during the season. Festival advance along with special allowance is also availed by the employees. These facilities are availed by class IV employees only. Non Teaching staff members can avail 15 EL in the first 10 years of their service, 20 EL for the next 10 years and 30 EL until retirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

45

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The government has formulated a comprehensive procedure for the annual appraisal of the faculty. Annual Confidential Report (ACR) is the tool of performance appraisal of the faculty. The ACR Performa, which is the record of the year long activities together with their results is filled by all faculty members. This was earlier done manually but since 2020-21 it is being done online through MIS. The principal verifies the claims made by the staff and grades the performance and sends it to the higher authorities. There also exists a yearly self appraisal system wherein the teachers are provided with a academic performance indicator(API) criteria based PBAS performa through which the information is collected about the overall performance, results, research, academic/curricular/extra-curricular achievements. The principal then evaluates it.

There is an annual performance appraisal system (ACR) followed for non teaching staff in the college apart from evaluating them on their enthusiasm, sense of responsibility, punctuality, behavior and attitude for team work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections

##### Internal Audit System:-

All financial transactions at college level are monitored by the Bursar and DDO. It is only after the Bursar's recommendation that any bill is passed for payment as per Haryana govt. rules and instructions. The college also has a cash book in which the entire details of income and expenditure are recorded. Every

payment is made by account payee Cheques/NEFT/RTGS and the amount is directly debited to the accounts.

#### External Audit System:-

The External Audit system has two main agencies to audit funds and grant of the college.

- Auditors appointed by the Dept. of Higher Education Haryana, Panchkula.
- Accounts General, Haryana.

No external audit was carried out in the session 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,67,28,805/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is a well-defined and efficient mechanism in the college to monitor the use of financial resources. This facet is looked after by the Principal who is assisted by the college council and an efficient Bursar. Bursar, who acts as a financial adviser to the Principal, takes care of income and expenditure of the college. Funds given by UGC are utilized as per UGC Guidelines.

Quotations are invited as per Government rules, Payment are made timely through cheques and online mechanism. Government grants are utilized as per government rules. There is a purchase committee constituted mainly for items purchased out of government grant. Various committees are constituted for many tasks done in the college. These committees are accountable for the work to be done as per govt. norms and to use the fund at their disposal efficiently.

The institution seeks to mobilize government and non-government grants for the improvement of institutional infrastructure and knowledge resources and to that end prepares, vets and submits proposals to the relevant authorities such as the UGC, the State Government, RUSA etc. It also actively solicits MP LAD grants for the betterment of the institution. Space which is at a crunch in the college is utilized fully and imaginatively. Due to the shortage of classrooms some area of the grounds has been transformed into teaching venues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As a result of IQAC initiative practice of Mentor-Mentee System has been institutionalized and serves as the backbone of the college. Each teacher is made a mentor of 60 students and continues to be the mentor of his/her batch till they pass out of college. He/she informs the mentees about various activities being held in college and guides the students academically, psychologically and emotionally by interacting with them on a regular basis directly or through WhatsApp groups.

Co-ordinated out reach programmes and environment friendly 'Green' Initiatives are undertaken by committees like NCC, NSS, WomenCell, Road Safety etc. under the IQAC guidance to enhance societal consciousness by sensitizing the students towards the environment and the less privileged and thus making them responsible citizens. 'Chandan Nagar Basti ' has been adopted by

our NSS students who conduct a 7 day Camp here engaging in tree plantation, organizing cleanliness drive and yoga sessions, distributing pencils and study material. 'EcoWako project' (Bekar sae Aakaar) is our next initiative launched by our Homescience Department. All these help in holistic development of our students.

File Description	Documents
Paste link for additional information	<a href="https://www.facebook.com/14gcg/">https://www.facebook.com/14gcg/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC performs as a supervising unit to ensure the quality of education as well as other mandatory aspects of learning.

- At the beginning of the session assembly is held for all newly admitted students. They are apprised of the various academic and co-curricular activities offered in college.
- For proper spacing of syllabus, the institution seeks tentative lesson plans from teachers.
- The HODs are responsible for the smooth functioning of their depts and ensure that no class remains unattended.
- Teachers on proctorial duties maintain discipline and ensure the smooth functioning of classes.
- Periodic evaluation and assessments of students is done on the basic of assignments, presentations, tests and attendance.
- Maximum utilization of well-equipped library, ICT, language lab, smart classrooms is ensured.
- Departments are encouraged to have their own Libraries. Departmental libraries are maintained by Chemistry, Biotechnology, Music(V), Hindi, English, Economics, Home Science, Geography, Zoology, Botany, Physics, Psychology .
- The reading rooms in the hostel campus are equipped with text books, help books and reference books to be utilized by students in their free period.
- Departments are encouraged to organize extension lectures with the aim to create awareness and prepare students for



the future .

As a new initiative to develop vocational skills and enhance employability of students the college approached Haryana State CSR Trust with a proposal to establish a skill development Centre in college campus. The infrastructure and curriculum are ready and the Centre will be functional in the upcoming session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.gcggg.ac.in/images/34/MultipleFiles/File5178.pdf">http://www.gcggg.ac.in/images/34/MultipleFiles/File5178.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Various Committees to ensure learning without fear**

- Women Empowerment Cell
- Anti-Ragging Committee
- Internal Complaints Committee
- Discipline Committee
- Your Dost

Programs organized for the promotion of gender equity by Women Cell are: -

- Extension lecture on "Women empowerment " by Dr. Lajvanti, Asst. Prof DAV Girl's College, Kosli on 29/11/21.
- A session on " Women Rights in 21st century" by Dr. Dakshita Sangwan, advocate (Supreme court of India) on 30/11/22
- "Self-defense training /workshop" from 15/11/22 to 7/12/22 by self-defense teacher Mr. Wasim Raja.
- Art and Craft workshop from 27/11/22 to 14/12/22 by Ms. Ashmita Banerjee, Art And Craft teacher.
- "Stitching and Painting techniques on fabric" workshop from 7/12/22 to 14/12/22 by Ms. Priti Dhankhar, Asst. Prof. DAV Girls College, Kosli.
- Extension lecture on "Enhancing Psychological Capital in girl students" by Dr. Shalini Singh, Prof. Psychology and Defense studies department, MDU Rohtak on 28/12/22.
- "Basic Beautification skills of hair and skin care" from 7/12/22 to 30/12/22 by Ms. Meenakshi Kumari, faculty at LBSTI, Gurugram.

Safety and Security:

- High walls, strong gates, well trained guards (male/female) to ensure student safety.
- CCTV camera installed at strategic locations.
- Identity Cards to ensure the entry of students only.
- PCR van of Haryana Police with lady constables permanently stationed inside the college premises.
- Teachers perform Proctorial Duties to monitor activities of students

File Description	Documents
Annual gender sensitization action plan	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Waste Management is based on 3 R's - Reduce, Reuse and Recycle.**

#### **Solid Waste Management**

- **Dustbins placed at key points in campus**
- **The MCG vehicle regularly collects garbage from the college campus.**
- **The leaf litter is converted into Bio Compost and is used for gardening purposes.**
- **Extra food from the mess/canteen is distributed among the needy people.**

#### **Liquid Waste Management**

- Institution has a well-laid sewage system.
- Leaking taps and pipes are regularly repaired.
- All chemical waste is first diluted and then disposed off through sewage pipes.
- The college is equipped with a rainwater management system.
- Rainwater harvesting and recharge pits are available in numerous locations in the institution.

#### Biomedical WasteManagement

- Sanitary waste is wrapped securely ,put in dust bins and transported to MCG facility.
- Incineration machines are installed near the washrooms in the hostel for disposal of sanitary napkins in an environmentally-friendly way.

#### E-waste Management:

- Electronic items are handled with care,maintained and repaired as per the need.
- All e-waste is written off and disposed off as per Haryana Government guidelines.
- The UPS batteries are recharged/exchanged/repared outside the campus.
- The cartridges of printers are sent out for refilling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>C. Any 2 of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The institution's regulations and policy guidelines for admissions, recruitment, administrative function and academics are framed in a very inclusive manner. Though the college is strategically located in the Delhi NCR (Gurugram) yet more than 50% students come from the villages as 5% relaxation in marks is given at the time of admission to the students who have passed their qualifying examination from the rural schools.

To safeguard the interests of the scheduled caste students the college has an SC cell. The cell ensures the implementation of the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. It also works as a grievance redressal Cell for the Grievances of SC students and employees of the college. To minimize the drop-out rate of students belonging to scheduled caste and other economically deprived sections there is provision for scholarships and stipends. The infrastructure of the college is conducive to the needs of differently abled students and employees. The entire campus is covered with tactile paving. The college also has an Equal Opportunity Cell.

Internal Complaints Committee and Women Cell of the College ensure safety of female students and employees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The beauty of Indian constitution lies in its equal emphasis on duties as well rights. Democracy cannot establish deep roots in society unless the citizens don't complement fundamental rights with their fundamental duties. The Indian constitution delineates every responsibility and duty that an Indian citizen is expected to abide by such as uphold and protect the sovereignty, unity, and integrity of India; respect the National Flag and the National Anthem; to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to

renounce practices derogatory to the dignity of women etc.

It becomes the responsibility of the educational institutions to inculcate those values and duties among its students and employees. The Legal Literacy Cell of the college tries to imbibe constitutional values in students and employees through its activities organised in accordance with the guidelines of Haryana State Legal Services Authority (HALSA)/DGHE. The major competitions under the event were Slogan Writing, Essay Writing, Poetic Recitations, Skit, Quiz, Speech/Declamations, Debate, Power Point Presentations and Documentary etc on topics like Constitutional Values, Protection of Women Against Domestic Violence Act, 2005, Rights of Destitute Women and Children, Rights of Disabled People.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf">http://gcggn.ac.in/images/34/MultipleFiles/File12451.pdf</a>
Any other relevant information	<a href="#">Nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates many national and international commemorative days, events and festivals with great enthusiasm and zeal.

#### NATIONAL COMMEMORATIVE DAYS

1. 26th January (Republic Day)
2. 15th August (Independence day)
3. 2nd October (Gandhi Jayanti)- It is celebrated to highlight and spread the principles of peace and nonviolence.
4. 5th September (Dr. Sarvepalli Radhakrishnan Birth Anniversary) We celebrate teacher's day with great fervor.
5. 31st October (National Unity Day) is celebrated to bring home the idea of the importance of secularism which is the base of our national unity.

#### INTERNATIONAL COMMEMORATIVE DAYS

1. 8th March (International Women's Day) To highlight the inner strength of women in the society, the day is celebrated with great fervor.
2. 21st June( International Yoga Day) The International Yoga day is celebrated keeping in mind the idea of the unity of mind and body as a holistic approach to health and well-being.

#### EVENTS AND FESTIVALS

1. 10th August (Tree Plantation Day) It inculcates a sense of responsibility among the students for the environment and the need of growing trees and preserving them.

2. 11th August (Teej Mahotsav) Teej mahotsav is celebrated to give the students the flavor of local festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Venture " ECOWACKO "

The motto is giving "BEKAR SE AAKAR ".The glimpse of their products were exhibited through videos.

#### The Context:-

It was started by students under the supervision of Teachers of Home Science Dept working on trashed items by converting it into creative products like used glass and plastic bottles, clay , jute etc. into lamps, trays.

#### Practices:-

The students made hand made decor pots by traditional art work learnt in their curriculum. A step towards recycling waste and saving energy!! Some specialised videos were also released on special occasions like children's day, Diwali items.

#### Evidence of the practice: -

A group of talented, capable and willing students were selected and guided to work on eco friendly gifts items fulfilling the target of approximate 350 gifts items in just 10 days on Diwali.

This project was done by students outside campus activity under the venture " Ecowacko ".

#### UNNAT BHARAT

##### The Context:-

Under Unnat Bharat Abhiyan our college adopted Chandan Nagar Basti situated near our college to engage students with the local community.

##### Practices:-

Students visit this area many times along with teachers to assess requirements for quality living, to suggest innovative solutions to issues faced in day today lives of people, awareness programs, educating children regarding body hygiene and cleanliness, importance of education and employment.

File Description	Documents
Best practices in the Institutional website	<a href="http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=JjL/ipdDf2k=">http://gcggn.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=JjL/ipdDf2k=</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Haryana has made a new impact on the world in the recent years by producing world class players. In the same line the college not only caters to the academic needs of the students but also provides the chance to the girl students to make a name for themselves. The college has a large ground where students practice and participate in various games. students have won many awards on the national and international level.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Proposed plan of action for the next academic year

- 1) 300KW Solar panels installation
- 2) E-learning centre sponsored by SBI
- 3) Segregation in parking area
- 4) Medicinal garden
- 5) Renovation of canteen and college entrance
- 6) Research Centre in association with Gurugram University
- 7) UPSC training centre
- 8) Applied for new academic building
- 9) Starting new courses.