

GOVERNMENT COLLEGE FOR GIRLS

SECTOR-14, Gurugram, Haryana

Minutes of Meeting of IQAC held under the chairmanship of the Principal Dr. Ramesh Garg, Govt College for Girls, Sec-14, Gurugram on 30th Aug 2022

First meeting for the session 2022-23 was held on 30th Aug 2022 at 11:30 in the Principal's office under the chairmanship of the Principal Dr. Ramesh Garg. Following Officers/Representatives attended the meeting.

1. Dr. Ramesh Garg, Convener (IQAC) cum Principal, Govt. College for Girls, Sec-14, Gurugram.
2. Dr. Sandeep Maan, Coordinator (IQAC), Govt. Govt. College for Girls, Sec-14, Gurugram.
3. Ms. Savita Mahendroo, Associate Professor
4. Ms. PushpaAntil, Associate Professor
5. Ms. Indu Rao, Associate Professor
6. Mr. Pradyuman Singh, Associate Professor
7. *Ms Shalvi, student*

Discussion and decisions:

- Efforts made by various admission committees for meticulous completion of admission process strictly in accordance with Gurugram University and Haryana govt guidelines were appreciated.
- Principal appreciated the efforts due to which new course of MA Hindi was introduced in college from this session.
- HODs were directed to get the lesson plan and teacher's time table prepared and put up on departmental notice boards.
- Nodal officers DHT-IT was asked to upload the main time table on the college website.
- Mentors were allocated mentees and were asked to create WhatsApp group to redress their concerns.
- HODs and Incharges of different co-curricular committees were directed to finalize their activities for the session and prepare the schedule for the same.
- It was decided to strictly improve hygiene practices in the Campus by getting more waste collection boxes installed in campus
- It was decided to enter into more collaborative initiating with other organisations to benefit our students.
- Electricity bill of college was discussed and CSR committee was directed to further pursue with the SBI Cards the proposal to set-up rooftop Solar Energy Panels.

Meeting ended with vote of thanks to the chair.

(Coordinator-IQAC)

Shalvi
Maan
Antil
Rao
Singh
Shalvi

Ramesh
PRINCIPAL
Govt. College For Girls
SECTOR-14, GURUGRAM

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Action taken report of IQAC Meeting held under the chairmanship of Dr. Ramesh Kumar Garg, Principal Govt. College for girls, Sec-14, Gurugram on 30th August 2022.

- Admission process was concluded smoothly by the Nodal officer of the Admission Committee and the team members.
- Hindi course was accepted by the department and the said course was finally introduced. Admission in MA (Hindi) were smoothly conducted.
- Hostel admissions were done smoothly on the basis of merit through online mode.
- Time Table and lesson plans were uploaded on the college website.
- Assembly was organized for 1st year students in the Auditorium on 9th September to apprise them of the various committees and activities organized in college.
- Talent search program was organized for first year students on 29th September in the auditorium.
- Mentor-Mentee session was conducted in physical mode. Mentors remained connected with their mentees through WhatsApp groups.
- Various activities were conducted during the session as per the schedule discussed in the meeting with the conveners of the committees.
- Three major MOUs were signed in the session first with DPG Degree college, Gurugram, then with Delhi effective education and Pedagogical cluster (Deep-c) and finally with Muthoot Fin Corp Ltd.
- Waste collection boxes were installed in suitable places.
- The New Hostel was inaugurated by Sh. Sudhir Singla, M.L.A from Gurugram on 8th September.


(IQAC Coordinator)

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Minutes of meeting of IQAC held under the Chairmanship of Dr. Ramesh Kumar, Principal, Govt. College for Girls, sec-14, Gurugram on 9th Dec. 2022.


A meeting along with criteria incharges was held at 11 a.m in the meeting room to approve the AQAR for the session 2021-22 and to discuss decisions taken during first meeting of the session on 30th August. Following officers/representatives attended the meeting:

1. Dr. Ramesh Kumar, Convener (IQAC) cum Principal, Govt. College for Girls, Sec-14, Gurugram
2. Dr. SandeepMaan, Coordinator(IQAC), Govt. College for girls, Sec-14, Gurugram
3. Ms. Rakhikaushik, Assistant professor
4. Mr. Pradhuman Singh, Associate Professor
5. Ms. Savita Mahendroo, Associate Professor
6. Ms. Anju chaudhary, Associate Professor
7. Ms. PushpaAntil, Associate Professor
8. Ms. Veena Sindhu, Associate Professor
9. Dr. RituTomarrathi, Assistant Professor
10. Ms Shalvi, student

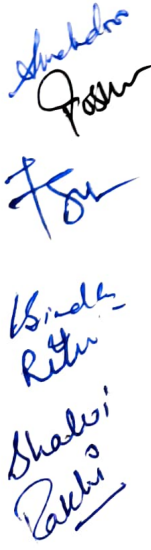
Discussions and Decisions:

- The criteria incharges were directed to crosscheck the AQAR which was to be submitted.
- The Principal appreciated the efforts of the CSR committee and IQAC due to which college had entered into 3 MOU's –DPG Degree College, Gurugram, Haryana (for entrepreneurship development Course) with Delhi effective education and pedagogical cluster(Deep-C) and MuthootFincorp. Ltd.
- Another great achievement of IQAC was successfully signing of MOU with skill council for green jobs for solar plant.
- It was decided to organize a 2 day FDP in collaboration with Medha Foundation.
- A feedback on activities conducted so far by various cells and committees was taken.
- It was decided to organize the convocation ceremony in the month of April /May 2023 after receiving Degrees from the University.
- It was directed to the departments to conduct more seminars and workshops at departmental level.

Meeting ended with vote of thanks to the chair.


(Coordinator-IQAC)


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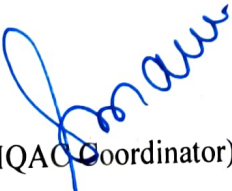

Shalvi
Ritu
Rakhikaushik

GOVERNMENT COLLEGE FOR GIRLS

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Action taken report of IQAC Meeting held under the chairmanship of Dr. Ramesh Kumar Garg, Principal Govt. College for girls, Sec-14, Gurugram on 9th Dec 2022.

- The multipurpose hall was well utilized and booked by committees and departments for various activities during the session as per the schedule discussed in the meeting with the conveners of the committees.
- Seminars, extension lectures, inter and intra institutional workshops and competitions were organised by legal literacy cell, eco club, women cell
- 2 days of Faculty Advancement Bootcamp- 'Facilitation Techniques & content creation' was held by Medha foundation in association with Department of Higher Education, Govt of Haryana.
- The college participated in the Youth festival organized by Gurugram University and won the over all trophy. The individual medals won were 20 gold, 10 silver, 7 bronze
- The AQAR for the session 2021-22 was submitted in Nov 2022. The college submitted the SSR after getting it presented before the college council in the month of Mar 2023.
- Women cell, Red Cross, Road safety, NSS etc. successfully executed the activities planned by them at the beginning of the session.
- The Teachers filed their ACR online as directed.
- Concrete initiatives were undertaken to ensure water conservation and green environment.


(IQAC Coordinator)

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Minutes of Meeting of IQAC held under the chairmanship of the Principal Dr. Ramesh Garg, Govt College for Girls, Sec-14, Gurugram on 10th May 2023

Follow up meeting regarding discussion and decision taking during the meeting held on 9th Dec 2022 was held in the meeting room at 11:15. NAAC criteria incharges also participated in the meeting. Following officers/representatives attended the meeting.

1. Dr. Ramesh Garg, Convener (IQAC) cum Principal, Govt. College for Girls, Sec-14, Gurugram.
2. Dr. Sandeep Maan, Coordinator (IQAC), Govt. College for Girls, Sec-14, Gurugram.
3. Ms. Savita Mahendroo, Associate Professor
4. Ms. PushpaAntil, Associate Professor
5. Ms. Indu Rao, Associate Professor
6. Mr. Pradyuman Singh, Associate Professor
7. Ms. Rakhi Kaushik
8. Ms. Geetanjali, Assistant Professor
9. Ms. Veena Sindhu, Associate Professor
10. Ms. RituTomarRathi, Associate Professor

Discussion and decisions:

- > All Criteria incharges were asked to confirm that DVV clarification and data updation was cross checked by them.
- > Annual report writing committee was directed to get the college report published at the earliest
- > Committees (invitation, refreshment, decoration, Shashes/gowns, water arrangements, shamiyana cum sitting arrangement) were directed to make arrangements for the convocation ceremony to be held on 13 May 2023.
- > Staff members were told to submit pending bills in the office at the earliest.
- > Examination committee was directed to ensure smooth conduction of examinations to be held later. Timely submission of internal assessment marks is also be ensured.
- > It was discussed to develop and maintain the institute's database for enhancing the institutional quality.
- > Facebook committee was directed to keep the Facebook page of the institute updated.

Meeting ended with vote of thanks to the chair.

(Coordinator-IQAC)


PRINCIPAL
Govt. College For Girls
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GOVERNMENT COLLEGE FOR GIRLS SECTOR-14, Gurugram, Haryana

Action taken report of IQAC Meeting held under the chairmanship of Dr. Ramesh Kumar Garg, Principal Govt. College for girls, Sec-14, Gurugram on 10th May 2023.

- Students actively participated in the 59th Annual athletic meet which was held on 14th and 15th Feb 2023.
- Convocation ceremony was successfully conducted on 13th May 2023.
- MOU was signed with SBI cards and skill council for green jobs and roof top solar energy panels were duly installed.
- Pre job training was held from 20th Feb 2023 to 25th Feb 2023 for the purpose of campus placement in job fair 2022-23.
- Zonal job fair was held in the institutes in the month of Feb 2023.
- Point wise reply and clarification on DVV raised by NAAC were attended to and submitted in May 2023. The DVV was accepted and 24th and 25th August were the dates given by NAAC for college inspection.
- MOU was signed with Foundation for Future Ready Nari on 27th Feb 2023.
- Staff members were apprised of the results and discussion were held to improve performance further
- The year end examination were smoothly conducted.
- Mentors remained connected with their mentees through out the session through WhatsApp groups
- The statue of 'Savitribai Phule' , a pioneer of women's education, was installed in the institution.


(IQAC Coordinator)

- Nodal officer DHT-IT was asked to upload main time table, once received, on the college website.
- The principal congratulated the CSR committee and IQAC members for the successful installation of solar panels in the college.
- It was decided in the meeting to appoint student ambassadors and their team i.e light brigade and water brigade. They were to be entrusted with the responsibility of ensuring that there was no wastage of water and electricity in the campus.
- A decision was taken to organize a cleanliness and sanitation drive in the campus for which a detailed discussion with the committees involved was to be done.
- The Principal proposed the idea of making a wall of charity as a part of social outreach programme where students could learn to share and help.
- Idea to set up a wall of hope was also made which could serve as a point of emotional outlet.
- It was decided to create an entrepreneurship cell which could help students with startups and possibly with some space within the college campus.
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Meeting ended with a vote of thanks to the chair.

Somaw


(Coordinator-IQAC)

Shalee

Tom
Shubhroo

Pam

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Tom

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Shalee

harisha