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GOVT. COLLEGE FOR GIRLS, SEC-14, GURUGRAM
(Affiliated to Gurugram University, Gurugram)

Minutes of IQAC Meeting

Date: October 27, 2023

Venue: Meeting Room

Members Present:

- | | |
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| Dr. Jitender Malik <i>JM</i> | Manjula Verma - CCL <i>Manjula Verma</i> |
| - Sandeep Maan | - Rajesh Kumar <i>Rajesh Kumar</i> |
| Priyanka Ostwal <i>Priyanka Ostwal</i> | - Pradeep Kumar (Bursar) <i>Pradeep</i> |
| Pushpa Antil - CCL | Amitesh Boken <i>Amitesh</i> |
| Anju Chaudhary <i>Anju</i> | Manisha <i>Manisha</i> |
| - Lokesh Sharma - Deputation | |

Agendas and Resolutions

The second meeting of Internal Quality Assurance Cell for the academic year 2023-24 was held on October 27, 2023 at 3:00 pm in the meeting room of Govt. College for Girls, Sec-14, Gurugram under the chairmanship of Dr. Jitender Malik- Principal, GCG, Sec-14, Gurugram.

At the outset, Dr. Priyanka Ostwal, IQAC Coordinator welcomed the Chairperson & principal Dr. Jitender Malik; and Mentor of IQAC cell Dr. Sandeep Maan. The minutes of the last meeting held on 19th July 2023 were read and unanimously accepted by the house.

The agenda of the meetings and resolution decided were as follows:

1. The principal appreciated the efforts of each and every member of the college for putting their best foot forward and helping the college to attain B⁺⁺ grade in the 3rd cycle of accreditation by NAAC. The appreciation was replied by a huge round of applause in the house.
2. The ways to improve attendance of students was discussed in the house. It was resolved that students will be motivated to attend regular classes and practical





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- teaching-based approach will be followed to boost the interest of the students in studies.
3. Departments were directed to conduct more research-based seminars and workshops to inculcate research culture at college level. The agenda was unanimously agreed.
 4. Teachers were directed to take remedial classes of the students who are facing difficulties in any subject. The agenda was unanimously agreed.
 5. The departments were directed to initiate a value-added course at department level to provide add on exposure to the students. Department of commerce was directed to take the initiative and start a value-added course on R square after completing due diligence.
 6. Successfulness of Mentor- Mentee program was appreciated at college level and it was decided to further strengthen the bond between mentor and mentees to provide students congenial environment.

The meeting ended with a vote of thanks to the chair.

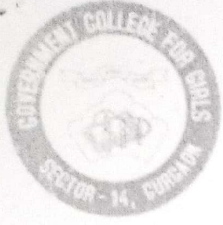
IQAC Committee

Sriyanka
Ostwal

Principal

PRINCIPAL
Govt. College For Girls
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Action Taken Report

Action Taken Report of IQAC Meeting held under the chairmanship of Dr. Jitender Malik, Principal, Govt. College for Girls, Sec-14, Gurugram on 27th October, 2023.

1. Absentees' performas were filled from time to time by the faculty members and names of defaulters were circulated on the mentees group and students were motivated to attend classes regularly.
2. Mentor-Mentee sessions were conducted in physical mode and mentors remained connected with mentees through their whatsapp group. Defaulters in attendance were monitored closely for attending regular classes.
3. Department of Hindi initiated the process of conducting an international level seminar to motivate research culture in college.
4. Remedial classes were taken for weak students to clarify their doubts.
5. Various activities were conducted during the session as per schedule discussed in the meeting with the convenors of the committee.
6. Initiatives were undertaken to ensure water conservation and green environment.

Priyanka Dastidar

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