

Gurugram University, Gurugram

(Established by the State Legislature Act 17 of 2017)



Admission Guidelines

**FOR ADMISSION TO
UNDER-GRADUATE, POST-GRADUATE AND DIPLOMA
PROGRAMMES**

IN

**THE AFFILIATED COLLEGES/INSTITUTES
(Except B.Ed./M.Ed. and Engineering Colleges)**



GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010

web: www.gurugramuniversity.ac.in e-mail: academic@gurugramuniversity.ac.in

Ref. No. GUG/Acad./2024/

Date:

To

All the Principals/Directors of the Colleges/Institutes
Affiliated to Gurugram University.

Sub: Admission Guidelines for the Academic Session 2024-25.

Sir/Madam,

I am directed to supply herewith the Admission Brochure for the session 2024-25 duly approved by the competent authorities. While making admissions to various Under-Graduate, Post-Graduate (except the Programmes in which the admissions are made by the State/Central Govt. agencies) you are requested to consult this Brochure.

It is requested that the Admission Brochure and particularly Chapter-II 'Admission Procedure and Regulations' may be gone through carefully by the Principals/Directors and the members of the Admission Committee of the Colleges/Institutes and in case it is felt that advice from the University is absolutely essential, only then the case(s) should be referred to the University. **Students may not be directed to visit the University Office for seeking approval/clarification.** Their requests, if any, may be sent in one lot to the concerned branch/office so that the same may be decided expeditiously.

Further it is requested that admissions be made only as per schedule and procedure given in the Admission Brochure and all fee, including registration fee may be charged as fixed by the University.

It will be the entire responsibility of the Principal/ Director of the concerned College / Institute to ensure that no wrong admission is made by the College/Institute. It is further made clear that wrong admission(s), if any, made by the College/Institute shall not be accepted/ regularized by the University and the expenditure incurred on litigation in such cases by the University shall be borne by the Principal/Director of the College/Institute concerned. The Admission Brochure is also available on the University website www.gurugramuniversity.ac.in.

It is also requested that to facilitate and to make it convenient, as well as to curtail postal delay all correspondence relating to the admissions be made through e-

mail only. You are, therefore, requested to assign the responsibility of checking e-mails received from the University on almost daily basis to a responsible person of your College/Institute the University will not be responsible for communication gap, if any. At the same time, you are also requested to check University website daily to know about any urgent notification(s) etc. As far as possible, please make your all correspondence with this office through e-mail: academic@gurugramuniversity.ac.in

Yours faithfully,

**Deputy Registrar (Academics)
for Registrar**

Endst. No.: GUG/Acad./2024/

Dated:

A copy of the above is forwarded to the following for information and necessary action:

1. Director General, Higher Education, Haryana, Panchkula
2. Dean Academic Affairs, G.U. Gurugram
3. Controller of Examination, G.U. Gurugram
4. Deans of various Faculties, G.U. Gurugram
5. Dean of Colleges, G.U., Gurugram
6. In-charge (UCDAC) G.U., Gurugram for uploading the guidelines on the University website.
7. The Assistant Registrar (R&S), G.U., Gurugram.
8. P.A. to Vice-Chancellor, G.U., Gurugram for kind information of the letter.
9. P.A. to Registrar, G.U., Gurugram for kind information of the letter.

Deputy Registrar (Academics)

OFFICERS OF THE UNIVERSITY

SH. BANDARU DATTATREYA

Hon'ble Governor-Haryana,

Chancellor, Gurugram University

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CHAIRPERSONS AND IN-CHARGES

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2.	Prof. Gayatri Raina Arya	Dept. of Psychology Dept. of Social Work Dept. of Education	8219363880
3.	Prof. Rakesh Kumar Yogi	Dept. of Media Studies Dept. of Law Dept. of Indian Knowledge and Languages. Dept. of English and other Foreign Languages. Dept. of Development Studies. Dept. of Studies in Art and Culture	9871621567
4.	Prof. Dhirender Kaushik	Dept. of Nursing	9416055522
5.	Dr. Annapurna Sharma	Dept. of Political Science & Public Policy	9999610854
4.	Dr. Mukesh Kumar	Dept. of Engg. & Technology	9992211406
5.	Prof. S.C. Kundu	Dept. of Physiotherapy Dept. of Public Health Dept. of Neurosciences	9812273156
6.	Prof. Neera Verma	Dept. of Economics	9416035388
8.	Prof. Abhay Singh Yadav	Dept. of Pharmaceutical Sciences Dept. of Biosciences	7015362805
7.	Prof. Pratap Singh	Dept. of Physics	9810148929
9.	Dr. Sarala Balachandra	Dept. of Chemistry	9560020015
10.	Dr. Seema Mahlawat	Dept. of Commerce	9728157599
12.	Dr. Mohd. Rafique	Dept. of Mathematics	9811098211

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3.	Mrs. Vandana Handa Deputy Registrar	General & Purchase Branch	general@gurugramuniversity.ac.in
4.	Dr. Subham Gandhi Deputy Registrar	Colleges Branch	college@gurugramuniversity.ac.in
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6.	Dr. Ekta Singh Assistant Registrar	Result Branch-I	exam@gurugramuniversity.ac.in , secrecy@gurugramuniversity.ac.in
7.	Dr. Rajveer Singh Assistant Registrar	Result Branch-II	result2@gurugramuniversity.ac.in ,
8.	Sh. Anoop Singh Assistant Registrar	Registration & Scholarship Branch and Conduct Branch	rgn@gurugramuniversity.ac.in conduct@gurugramuniversity.ac.in
9.	Sh. Ajay Taneja S.E	Engineering Branch	engg@gurugramuniversity.ac.in
10.	Dr. Mukesh Kumar, Associate Professor	UCDAC	ucdac@gurugramuniversity.ac.in
11.	Dr. Hawa Singh Assistant Registrar	Public Information Officer	spio@gurugramuniversity.ac.in

Details of Affiliated Colleges of Gurugram University

Sr. No.	Name of College	College Email ID	Govt. / Aided / Pvt.
1.	Govt. College, Sidhrawali Gurugram, Haryana Pin code -122413.	gcsidhrawali@gmail.com	Govt.
2.	Govt. College for Girls, Sector-14, Gurugram, Haryana Pin code -122001.	gcggn@gmail.com	Govt.
3.	Dronacharya Govt. College, Gurugram, Haryana Pin code -122001.	dgcGurugram@gmail.com	Govt.
4.	Govt. P.G. College Sec-9, Gurugram, Haryana Pin code -122001.	gpgcsec9@gmail.com	Govt.
5.	Govt. College For Girl, Sec-52, Gurugram, Haryana Pin code -122003.	gcgsec52@gmail.com	Govt.
6.	Govt. College Jatauli Haily Mandi, Gurugram, Haryana Pin code -122504.	gcjatauli1980@gmail.com	Govt.
7.	Govt.College, Rithoj Sohna, Gurugram, Haryana Pin code -122102.	gcrithoj@gmail.com	Govt.
8.	Govt. College for Girls Manesar, Gurugram, Haryana Pin code -122101.	gcgmanesar@gmail.com	Govt.
9.	Govt. College Nagina, Nuh, Haryana, Pin code 122108.	gcnagina@gmail.com	Govt.
10.	H.L.G.(Hardiwari Lal Goyal) Govt. College, Tauru, Gurugram, Haryana Pin code -122105.	govt.gctauru1@gmail.com	Govt.
11.	SLKS (Shaheed Lieutenant Kiran Shekhawat) Govt. College for Women Salaheri, Nuh, Haryana Pin code -122107.	slksgcwsalaheri@gmail.com	Govt.

12.	Govt. College for Women Punhana , Mewat, Haryana, Pin code -122508.	gcwpunhana@rediff.com	Govt.
13.	Govt. College Bissar Akbarpur Nuh, Haryana Pin code -122105.	gcbissarakbarpur@gmail.com	Govt.
14.	Govt. College Farrukh Nagar , Gurugram, Haryana Pin code -122006.	gcfarrukhnagar@gmail.com	Govt.
15.	Govt. College Ferozpur Jhirka Nuh, Haryana Pin code -122107.	gcfpjhirka@gmail.com	Govt.
16.	Govt. College, Pataudi Gurugram, Haryana Pin code -122503.	gcpataudi@gmail.com	Govt.
17.	N.B.G.S.M (Nirnkari Baba Gurubachan Singh Memorial) College , Gurugram, Haryana Pin code -122103.	office@nbgsmc.ac.in , accounts@nbgsmc.ac.in	Govt. Aided
18.	Mewat Engg. College Mewat , Mossa Palla, Mewat, Haryana Pin code -122107	director@mecw.ac.in kmrafi1@gmail.com	Govt. Aided
19.	Yasin Meo Degree College , Nuh, Haryana Pin code -122107	ymdcollegeprincipal@gmail.com	Govt. Aided
20.	J.K Business School, Bhondsi Gurugram, Haryana. Pin code -122102.	dean@jkbschool.org compliance@jkbschool.org	Pvt.
21.	Suraj Degree College, Sec-75 , Gurugram, Haryana. Pin code -122103	surajcollege75@gmail.com	Pvt.
22.	Indian School of Hospitality , Gurugram, Haryana Pin code -122004	academic.affairs@ish.edu.in abhishek.tyagi@ish.edu.in	Pvt.
23.	KIIT College Of Engineering , Bhondsi, Gurugram, Haryana Pin code -122102	info@kiit.in	Pvt.
24.	Kamrah Institute Information & Technology Bhondsi, Gurugram, Haryana Pin code -122102.	info@kiit.in	Pvt.

25.	Rishikul Sanskrit Mahavidyalya , Gurugram, Haryana Pin code -122413	rishikulcollegegn@gmail.com	Pvt.
26.	Dronacharya College of Engineering , Khentawas, Gurugram Pin code - 123506	info@dronacharya.info , principal@ggnindia.dronacharya.info	Pvt.
27.	Global Institute of Technology & Management , Farrukhnagar, Gurugram, Haryana Pincode-122506	infogitmGurugram@gmail.com	Pvt.
28.	Shri Shanti Sagar Jain Kanya Mahavidyalaya Ferozpur , Mewat, Haryana Pin code -122104	sssjgc@gmail.com	Pvt.
29.	World Institute of Technology , Sohana, Gurugram, Haryana. Pin code -122506	info@wit.net.in dr.chanderabhushanprasad@gmail.com Director@Wit.Net.In worldinstituteoftechnology@gmail.com	Pvt.
30.	Fore Academy of Management Education (FAME) Gurugram, Haryana Pin code-122003	d.pathak@foreacademy.org	Pvt.
31.	Jhankar College , Main Gurugram Pataudi Road Sector-96 Village Babra Bakipur Distt. Gurugram, Haryana Pin code-122502	jhankarctm@gmail.com	SFS
32.	Rao Neki Ram Memorial College , Vill. Turkapur, Teh. Pataudi, Gurugram, Haryana Pin code-122503	rnrmlcollegemanagement@gmail.com	SFS
33.	BM Group of Institutions , Farrukhnagar, Gurugram, Haryana, Pin code- 122506	bmitm2004@yahoo.com	SFS

CONTENTS

Sr. No.	Chapter	Particulars	Page No.
1	I	Admission schedule for UG/PG courses	12
2	II	Admission procedure and regulations	13-19
3	III	Nomenclature of UG Programmes as Per NEP	20-21
4	IV	Eligibility conditions for admission to Undergraduate courses	22-28
5	V	Eligibility conditions for admission to Postgraduate courses	29-33
6	VI	Condoning deficiency in lectures etc.	34-36
7	VII	Reservation of seats and weightages	37
8	VIII	Ban of ragging in educational institutions	38-39
9	IX	Check on the menace of sexual harassment and violence against women	40
10	Appendix-A	Self-Declaration against Ragging	41-42
20	Appendix-B	Undertaking for gap year	43
21	Appendix-C	List of Games approved by AIU	44
22	Appendix-D	List of self-styled Institutes/Universities which have been declared bogus by the University Grants Commission	45-46

CHAPTER-I

ADMISSION SCHEDULE FOR UG/PG COURSES

{The admissions to UG and PG programmes shall as per DHE Memo No. DHE-010019/6/2020-Coordination-DHE-Part(1) dated 28.05.2024 addressed to all Govt. Colleges, Govt. Aided and Self-Financed colleges in the State}.

Schedule of dates for admission to Undergraduate, Certificate and Diploma has already been notified by DHE Haryana vide DHE Memo no. **DHE-010019/6/2020-Coordination-DHE-Part(1) dated 28.05.2024 and for PG Programmes it is yet to be notified.**

Note:

1. The list of all the students so admitted alongwith Registration Return be uploaded online on the web portal of University by the concerned College as per schedule notified by R&S Branch.
2. Candidates who have compartment/re-appear in one or more paper(s) in the qualifying examinations shall not be allowed admission in 1st semester of the Programs in any case.
3. There will be no admission by the College/Institute after the prescribed schedule in order to maintain the statutory provision of clear 90 teaching days per semester. If the number of teaching days falls short due to some unforeseen reasons, it shall be the responsibility of the Principal/Director and the concerned teacher to make good the loss by taking extra classes.
4. The late fee so charged from the students by the Colleges/Institutes shall be remitted to the University alongwith Registration Return/Continuation Return.
5. **The Institute(s) running 4 Year Integrated B.Ed. Programs shall seek the approval of the University for Admission Schedule for this Program.**

CHAPTER-II

ADMISSION PROCEDURE AND REGULATIONS

1. Admission in Under Graduate/Post Graduate courses and other courses introduced in affiliated Colleges/Institutes shall be made by the Principal/Director of the College/Institute concerned **as per schedule of DHE.** Each College/Institute shall prepare a small Information Brochure highlighting its courses, achievements in Academic, Cultural & Sports activities, availability of infrastructure, number of intakes, eligibility conditions etc. etc. The prospectus/admission forms shall be made available on college website by the Principal/Director of the Colleges/ Institutes concerned well in time.
2. No admission be made by the Colleges/Institutes before getting affiliation certificate from the University. If any College/Institute makes admission in any course without obtaining provisional affiliation from the University, such admissions shall not be regularized in any case.
3. Candidates who have compartment/re-appear in one or more papers in the qualifying examination shall not be allowed admission in 1st semester of the course in any case.
4. Aadhar Number, **Parivar Pehchan Patra** (for Haryana resident), Mobile Number, Photo and Date of Birth should be made mandatory for every student as the same is required by the UGC for uploading the results of students for online verification. Student himself/herself will be responsible for providing the correct information and the Principal/Chairperson/Director will certify that the information as submitted by the student is being forwarded as such.
5. The credentials of applicant (Name, Father's Name, DOB, Mother's Name, Family income etc.) shall be verified from the PPP as per provision of Haryana Parivar Pehchan Act, 2021 The applicant of Haryana State are advised to keep updating their PPP ID for the verification purpose and linked their mobile number with it.
6. **The web portal for submission of Registration Returns and Continuation Registration Returns will be opened by the University w.e.f. date of admissions and will be closed as decided by the University.**
7. **The last date to submit RR shall be 15 days to the last date of admissions notified by the DHE or as notified by the University.**
8. The students will have to attend lectures in theory and practical as per the requirements prescribed in the relevant Ordinances.

9. A candidate whose result is declared late by this University without any fault of the candidate or of the College/Institute concerned, may be admitted by the Principal/ Director, if he/she has applied by the stipulated date and seat is available without payment of late fee, within 10 working days of the declaration of result by the University.

10. Declaration to be obtained from the candidate

The College/ Institute should make a provision in the admission form for a declaration to be given by the student(s) as under: -

“I declare that I am applying for admission with the consent of my parents/guardian and that the particulars given above are correct. I have read the College / Institute Admission Brochure for the session 2024-25 as well as the admission requirements as laid down by the University for the Course. I agree to abide by the rules and regulations given therein. I further declare that I shall submit myself to disciplinary jurisdiction of the Principal/Director of the College/Institute, the Vice-Chancellor and the other authorities of the University who may be vested with the power to exercise discipline under the Act, the Statutes, the Ordinances and Rules framed by the University in this regard.

I understand that my admission if made by the College/ Institute is provisional and will be subject to confirmation by the University. In case my admission is cancelled by the University I shall have no claim for refund of fees paid by me to the College/Institute or the University.

I undertake that I shall not indulge in any act of ragging otherwise my admission to the College/Institute shall stand cancelled and disciplinary proceedings be initiated against me.”

The applicants shall also submit the Undertaking as **appended at ‘N’**.

11. **Students, in any case, will not be dealt with directly by the University and their requests/applications should not be sent to the University in piece meal. However, the doubts, if any, may be got cleared by deputing an official/teacher to the University.**

12. All admissions shall be made strictly on merit from amongst eligible applicants for each course of study.

13. The marks obtained by the candidate in an additional subject be considered for calculating the merit percentage for admission to P.G. Course if the candidate is seeking admission in that subject after eliminating the lowest marks secured by the candidate in any of the subject.

14. If the last date of admission/submission of application form falls on a holiday or that day is declared holiday by the Govt./University/College/Institute, the next working day will be considered as the last date for the purpose.
15. The Principal/Director of the College/Institute shall not make admission over and above the sanctioned intake. Such admissions shall not be regularized by the University. Registration Branch of this University will ensure that admissions are not made over and above the sanctioned seats by any affiliated College/ Institute. If any violation comes to the notice, the same will be brought to the notice of the University authorities.
16. No one shall be admitted to the University or any examination of the University unless he/she has been registered as a student of the University.

The Colleges/Institutes shall not make admissions beyond the sanctioned intake. However, in case of extra ordinary situations/circumstances, the SFS Colleges/ Institutes shall adopt the following procedure for making a request to the University for Creation of additional seat(s) (except M. Tech., MCA and LL.B.) for the session 2024-25 only. In case of Govt. Colleges/Institutes, such request shall be made through the Director General, Higher Education, Haryana.

The Principal/Director of the College/Institute will send the recommendations of the College/Institute Admission Committee for creation of additional seat(s) for a particular session certifying that requisite infrastructures/facilities are available for the proposed increase. Such recommendations including increase of students, if any excluding Govt. Colleges/Institutes should come to the University for Further Action by the Colleges Branch.

The admissions will be made against the increased seats, on the basis of the laid down merit/criteria. However, an extreme compassionate case can be considered on individual basis on the recommendations of the Admission Committee of the College/Institute.

17. The total number of seats in the College(s)/Institute(s) committing any type of irregularity in making admissions etc. will be reduced by minimum ten seats initially for a period of one year and it will be doubled in case the College/Institute repeats the violation of rules.
18. Admissions to various courses in the affiliated Colleges/Institutes may be made after consulting the list of various examinations of other Universities recognized by this University.

19. The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in **Chapter IX** be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website i.e. www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

20. **Relaxations in eligibility conditions for SC Category Candidates of Haryana only:**

The SC candidates of Haryana shall be granted reduction/relaxation of 5% marks in the eligibility conditions in all the courses in the marks required for general category, in view of the decision of the Hon'ble Supreme court conveyed by the State Govt. as explained hereunder:

The decision of the State Govt. conveyed by the Chief Secretary to Govt. Haryana by notification No.22/129/2012-1GSIII dated 16.07.2014 in view of judgments of Hon'ble Supreme Court passed in Civil Appeal No.7084/2011 and the Resolution No. 100 of the meeting of the Executive Council of this University held on 22.12.2014 regarding relaxation in minimum eligibility condition for reserved categories in all the courses being run in the University Teaching Departments and Colleges/Institutes, prescribing minimum eligibility qualifications for admission in various courses, the reduction of 5% should be reduced from the minimum required marks by a general category candidates.

Example:

In a programme, a general candidate requires to have 50% marks, then as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a SC/ST candidate should be calculated as under: -

Out of 100 Marks needs to less =5 Out of 1 Marks needs to less= 5/100

Out of 50 Marks needs to less=5/100×50=2.50

This way, minimum less mark where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidate will be 50-2.50=47.50 and not 45.

21. Reservations or relaxations, if any, are available to the reserved candidates of Haryana only, as per reservation policy of the State.

22. As per guidelines of Higher Education Department issued vide memo No. 15/1-2020 NSS (2) dated 10.05.2023 the additional 5 marks will be awarded to the NSS Merit Certificate holder volunteers during the under graduate courses/classes admission process from the academic session 2024-25.
Note: the additional 5 marks will only be awarded if the candidate ensure his/her admission through the eligible criteria of merit basis and not applicable to the candidates of CUET basis admissions.
23. Henceforth, Certificate of Residence and Caste Certificate (Backward Class and Scheduled Caste) should be signed and issued by the Circle Revenue Officer (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) of the District/Sub Division to which the candidate belongs and Head of Department in case of Govt. employees. Certificate issued by any other authority will not be accepted.
24. Candidates who have passed their qualifying examinations from the Universities/Boards in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificate of residents of Haryana, however, **PPP will be mandatory.**
25. **If gap in studies, students may give reasons with documentary proof/ self-undertaking.**
26. No College/Institute shall register/enroll any student in violation of the merit list. Instances have come to notice where Colleges/Institutes had notified that admissions will be made on first come first served basis which is totally against the admission rules/guidelines. Not only this, the Colleges/Institutes also accepted fee for booking seats on first come first served basis. In case any College/Institute is found involved in such activities, it will invite disciplinary action.
27. The examinations of odd semesters shall be held in the month of November/December and examinations of even semesters shall be held in the month of May/June each year.
28. At the time of admissions, fee/funds like enrolment, registration, tuition fee, games, union, library, magazine, medical, examination and other funds may not be charged from SC students whose parents' annual income is not more than Rs.2.5 Lakhs. The claim on account of such fee may be submitted to the Director General, Higher Education, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated Colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These instructions shall also be applicable to all Colleges where courses are being under SFS. **Latest norms**

and Instructions received from the State Govt. from time to time regarding fee and funds related to SC students shall be followed.

The fee and funds relating to SC students shall be claimed by the concerned College/Institute under P.M.S. to SC students. The concerned Institute, while sending the claim of SC students shall also submit the certificate to the effect that they have not charged funds and fees from SC students. In case, the students have paid the fees and funds then the said amount shall be transferred in the bank account of concerned student through Aadhar Card. Such students shall intimate the College/Institute for the same.

However, they are required to deposit library and other securities which will be refunded to them after completion of the course or leaving the College on submission of "No dues Certificate".

29. The UGC vide its letter dated 26.02.2015 has issued guidelines to the University regarding scholarships meant for SC students, to incorporate in Prospectus/ Brochure of all the Institutes that the eligible SC students should submit their scholarship forms for the Academic year by February for processing scholarship to SC students each year. Therefore, all the Institutes are required to incorporate the instructions in their Prospectus/Brochure that the eligible SC /ST, OBC, PwD students etc. should submit their scholarship form for the Academic year by February for processing scholarship.
30. **In case of withdrawal of admission the refund of fee shall be as per the latest notification of University Grants Commission/State Govt.**
31. No class in any subject should be started if the number of candidates seeking admission in any subject is less than 30. However, the Vice Chancellor may consider the case in special conditions on the request of Principals/Director of College/Institute.
32. **All the Colleges/Institutes shall add a column in the admission form/application form in the Prospectus of College/Institute of Transgender, Aadhar Card Number, Mobile Number and email address. As per instructions of the State Govt. issued vide Memo No. 18/30-2015 UNP (4) dated 08.03.2017, to enable to link Aadhar ID with Bank account of all students to be admitted from the session 2024-25, the Aadhar based admissions must be implemented i.e. every student shall be in possession of Aadhar number at the time of admission in the College.**
33. Any candidate, who fails to turn up for Counselling at his/her turn, will be considered for the remaining seats at the time he/she reports for counselling. But no relaxation shall be given if the candidate fails to appear before the Counselling Committee on the fixed date/time. Those candidates, who do not

get admission in one round of counselling, shall be eligible for admission in subsequent round, if seats are available.

34. **The Director/Principal of the College/Institute make sure that before making admissions to various courses, the Admission Committee of the College/Institute has gone through the Ordinances adopted by the University.**
35. A candidate who has gap in studies can be granted admission after he/she submits an undertaking describing the reason of the gap period and also that he/she has not indulged in any illegal activities, keeping in view the maximum duration to complete the course.
36. As per NEP 2020, the provision of Multiple Entry & Exit will be implemented for the programmes running under NEP 2020 for the session 2024-25.
37. Unless otherwise specified, there is no upper or lower age limit for admission in any course.
38. It is clarified that the students whose result is declared as EEC, it means that their entire exam result has been cancelled for that roll number i.e. theory and practical. Internal Assessment marks of that students shall be carried forward as per University rules. Such a student will appear in the examinations of re-appear and not required to attend classes again of the semester in which his/her EEC has been declared.

Note:

Registration Return/Continuation Registration

The detailed instructions for the submission of Registration Return/Continuation Registration Return fee will be applicable as per notifications of Registration and Scholarship branch which will be notified in due course of time.

CHAPTER-III

Nomenclature of Programmes under NEP 2020 w.e.f. 2024-25

Nomenclature Prior to Implementation of NEP 2020	Nomenclature of Programmes as Per NEP 2020 w.e.f. session 2024-25 After 3 years	Nomenclature of Programmes as Per NEP 2020 w.e.f. session 2024-25 After 4 years
<u>MULTIDISCIPLINARY PROGRAMMES</u> <u>(Scheme UG A1)</u>		
B.Sc. Medical	B.Sc. in Life Science	B.Sc. (Life Science) Honours/ Honours with Research in <Subject>
B.Sc. Non-Medical	B.Sc. in Physical Science	B.Sc. (Physical Science) Honours/ Honours with Research in <Subject>
B. A. (Pass Course)	B.A. (Multidisciplinary)	B.A. (Multidisciplinary) Honours/ Honours with Research in <Subject>
<u>SINGLE MAJOR PROGRAMMES</u> <u>(SCHEME UG A2)</u>		
B.A. (Honrs) Economics	B.A. with major in Economics	B.A. (Honours/Honours with Research) in Economics
B.A. (Honrs) English	B.A. with major in English	B.A. (Honours/Honours with Research) in English
B.A. (Honrs) Hindi	B.A. with major in Hindi	B.A. (Honours/Honours with Research) in Hindi
B.A. (Honrs) History	B.A. with major in History	B.A. (Honours/Honours with Research) in History
B.A. (Honrs) Political Science	B.A. with major in Political Science	B.A. (Honours/Honours with Research) in Political Science
B.A. (Honrs) Psychology	B.A. with major in Psychology	B.A. (Honours/Honours with Research) in Psychology
B.A. (Honrs) Sanskrit	B.A. with major in Sanskrit	B.A. (Honours/Honours with Research) in Sanskrit
B.A. (Hons.) Geography	B.A. with major in Geography	B.A. (Honours/Honours with Research) in Geography
B.Sc. Botany Hons	B.Sc. with Major in Botany	B.Sc. (Honours/Honours with Research) in Botany

B.Sc. Zoology Hons	B.Sc. with Major in Zoology	B.Sc. (Honours/Honours with Research) in Zoology
B.Sc. Mathematics Hons	B.Sc. with Major in Mathematics	B.Sc. (Honours/Honours with Research) in Mathematics
B.Sc. Computer Science	B.Sc. with major in Computer Science	B.Sc. (Honours/Honours with Research) in Computer Science
B.Sc. (Hons.) Chemistry	B.Sc. with major in Chemistry	B.Sc. (Honours/Honours with Research) in Chemistry
B.Sc. (Hons) Physics	B.Sc. with major in Physics	B.Sc. (Honours/Honours with Research) in Physics
<u>INTERDISCIPLINARY PROGRAMMES</u> (Scheme UG A4)		
B.Com or B.Com (Hons)	B.Com.	B.Com (Honours/Honours with Research)
BCA	B.C.A.	B.C.A. (Honours/Honours with Research)
BTM Or B.T.T.M.	Bachelor of Travel and Tourism Management	Bachelor of Travel and Tourism Management (Honours/Honours with Research)
B.A.(JMC)	B.A. in Journalism and Mass Communication	B.A. (Honours/Honours with Research) in Journalism and Mass Communication
B.B.A (Hospitality Management)	B.B.A. in Hospitality Management	B.B.A.(Honours/Honours with Research) in Hospitality Management
B.B.A.	B.B.A.	B.B.A.(Honours/Honours with Research)
B.Sc. (Sports Science)	B.Sc. with major in Sports Science	B.Sc. (Honours/Honours with Research) in Sports Science
B.A. (Culinary Arts)	B.A. in Culinary Arts	B.A. (Honours/Honours with Research) in Culinary Arts
B.Sc. Home Science Or B.Sc. Home Science (Hons.)	B.Sc. in Home Science	B.Sc. (Honours/Honours with Research) in Home Science
B.Sc. Biotech Or B.Sc. Biotech (Hons.)	B.Sc. in Biotechnology	B.Sc. (Honours/Honours with Research) in Biotechnology

CHAPTER-IV

ELIGIBILITY CONDITIONS FOR ADMISSION TO UNDERGRADUATE COURSES

Sr. No.	Nomenclature of Programmes as Per NEP 2020 w.e.f. session 2024-25 After 3 years	Nomenclature of Programmes as Per NEP 2020 w.e.f. session 2024-25 After 4 years*	Eligibility
<u>MULTIDISCIPLINARY PROGRAMMES</u>			
1.	B.Sc. in Life Science	B.Sc. (Life Science) Honours/ Honours with Research in <Subject>	10+2 Stream or Equivalent, with English, Physics, Chemistry & Biology subjects having 45% marks in aggregate
2.	B.Sc. in Physical Science	B.Sc. (Physical Science) Honours/ Honours with Research in <Subject>	10+2 Stream or Equivalent, with English, Physics, Chemistry & Mathematics subjects having 45% marks in aggregate
3.	B.A. (Multidisciplinary)	B.A. (Multidisciplinary) Honours/ Honours with Research in <Subject>	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 33% marks in aggregate
<u>UNDERGRADUATE SINGLE MAJOR PROGRAMMES</u>			
4.	B.A. with major in Economics	B.A. (Honours/Honours with Research) in Economics	10+2 Stream or Equivalent, with 45% marks in aggregate
5.	B.A. with major in English	B.A. (Honours/Honours with Research) in English	10+2 Stream or Equivalent, with 45% marks in aggregate
6.	B.A. with major in Hindi	B.A. (Honours/Honours with Research) in Hindi	10+2 Stream or Equivalent, with 45% marks in aggregate
7.	B.A. with major in History	B.A. (Honours/Honours with Research) in History	10+2 Stream or Equivalent, with 45% marks in aggregate
8.	B.A. with major in Political Science	B.A. (Honours/Honours with Research) in Political Science	10+2 Stream or Equivalent, with 45% marks in aggregate

9.	B.A. with major in Psychology	B.A. (Honours/Honours with Research) in Psychology	10+2 Stream or Equivalent, with 45% marks in aggregate
10.	B.A. with major in Sanskrit	B.A. (Honours/Honours with Research) in Sanskrit	10+2 Stream or Equivalent, with 45% marks in aggregate
11.	B.A. with major in Geography	B.A. (Honours/Honours with Research) in Geography	10+2 Stream or Equivalent, with 45% marks in aggregate
12.	B.Sc. with Major in Botany	B.Sc. (Honours/Honours with Research) in Botany	10+2 Stream or Equivalent, with English, Physics, Chemistry & Biology subjects having 45% marks in aggregate
13.	B.Sc. with Major in Zoology	B.Sc. (Honours/Honours with Research) in Zoology	10+2 Stream or Equivalent, with English, Physics, Chemistry & Biology subjects having 45% marks in aggregate
14.	B.Sc. with Major in Mathematics	B.Sc. (Honours/Honours with Research) in Mathematics	10+2 Stream or Equivalent, with English, Physics, Chemistry & Mathematics subjects having 45% marks in aggregate
15.	B.Sc. with major in Computer Science	B.Sc. (Honours/Honours with Research) in Computer Science	10+2 Stream or Equivalent, with English, Physics, Chemistry & Mathematics subjects having 45% marks in aggregate
16.	B.Sc. with major in Chemistry	B.Sc. (Honours/Honours with Research) in Chemistry	10+2 Stream or Equivalent, with English, Physics, Chemistry & Mathematics subjects having 45% marks in aggregate
17.	B.Sc. with major in Physics	B.Sc. (Honours/Honours with Research) in Physics	10+2 Stream or Equivalent, with English, Physics, Chemistry & Mathematics subjects having 45% marks in aggregate

UNDERGRADUATE INTERDISCIPLINARY PROGRAMMES

18.	B.Com.	B.Com (Honours/Honours with Research)	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 40% marks in aggregate
19.	B.C.A.	B.C.A. (Honours/Honours with Research)	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 45% marks in aggregate
20.	Bachelor of Travel and Tourism Management	Bachelor of Travel and Tourism Management (Honours/Honours with Research)	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 40% marks in aggregate
21.	B.A. in Journalism and Mass Communication	B.A. (Honours/Honours with Research) in Journalism and Mass Communication	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 40% marks in aggregate
22.	B.B.A. in Hospitality Management	B.B.A.(Honours/Honours with Research) in Hospitality Management	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 40% marks in aggregate
23.	B.B.A.	B.B.A.(Honours/Honours with Research)	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 45% marks in aggregate
24.	B.Sc. in Sports Science	B.Sc. (Honours/Honours with Research) in Sports Science	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 40% marks in aggregate
25.	B.A. in Culinary Arts	B.A. (Honours/Honours with Research) in Culinary Arts	10+2 Stream or Equivalent, with Arts, Commerce, Science (Non-Medical), Science (Medical) having 40% marks in aggregate

26.	B.Sc. in Home Science	B.Sc. (Honours/Honours with Research) in Home Science	10+2 Stream or Equivalent, with 45% marks in aggregate
27.	B.Sc. in Biotechnology	B.Sc. (Honours/Honours with Research) in Biotechnology	10+2 Stream or Equivalent, with English, Mathematics, Physics, Chemistry & Biology subjects having 45% marks in aggregate

- **Abbreviations:**

- B.A. = Bachelor of Arts
- B.Sc. = Bachelor of Science
- B.Com = Bachelor of Commerce
- B.B.A = Bachelor of Business Administration
- B.C.A. = Bachelor of Computer Applications

- **The provisions of multiple Entry and Exit shall be applicable as per NEP-2020 and University Ordinances.**
- **The I.T.I passed out candidates who done ITI after Matriculation be also considered eligible, as ITI after Matriculation is held equivalent to 10+2 as per the Haryana Board of School Education as State Govt. policy.**
- ***Promotion for Honours/Honours with Research shall be the minimum eligibility mentioned in University Ordinances.**

Note:

1. If Student exit after 1st year of UG Programme: The student will be awarded **UG Certificate**
2. If Student exit after 2nd year of UG Programme: The student will be awarded **UG Diploma**
3. If Student exit after 3rd year of UG Programme: The student will be awarded **UG Degree**
4. If Student exit after 4th year of UG Programme: The student will be awarded **UG Degree with Honours/Honours with Research**

LIST OF SUBJECTS UNDER MULTIDISCIPLINARY PROGRAMMES

A. Bachelor of Arts (Multidisciplinary)

S.No.	List of Core subjects of B.A. (Multidisciplinary)
1.	ECONOMICS
2.	ENGLISH
3.	GEOGRAPHY
4.	HINDI
5.	HISTORY
6.	HOME SCIENCE
7.	MATHEMATICS
8.	MUSIC (I)
9.	MUSIC (V)
10.	PHILOSOPHY
11.	PHY EDUCATION
12.	POL SCIENCES
13.	PSYCHOLOGY
14.	PUBLIC ADMINISTRATION
15.	SANSKRIT
16.	SOCIOLOGY
17.	URDU
18.	STATISTICS

B. Bachelor of Science in Physical Sciences

S.No.	List of Core Subject of B.Sc. in Physical Sciences
1.	CHEMISTRY
2.	PHYSICS
3.	MATHEMATICS
4.	COMPUTER SCIENCE
5.	STATISTICS

C. Bachelor of Science in Life Sciences

S.No.	List of Core Subject of B.Sc. in Life Sciences
1.	BOTANY
2.	CHEMISTRY
3.	ZOOLOGY
4.	BIOTECHNOLOGY

**GROUPING OF SUBJECTS UNDER MULTIDISCIPLINARY
PROGRAMMES BACHELOR OF ARTS (MULTIDISCIPLINARY)**

CORE SUBJECTS:

Group 1	Group 2	Group 3	Group 4	Group 5
HINDI	MATHEMATICS	STATISTICS	GEOGRAPHY	PSYCHOLOGY
SANSKRIT	PUBLIC ADMINISTRATION	POL SCIENCES	HOME SCIENCE	HISTORY
URDU	MUSIC (V)	PHY EDUCATION	PHILOSOPHY	HINDI
PUNJABI	SOCIOLOGY	HINDI	MUSIC (I)	ENGLISH
ECONOMICS	HINDI	ENGLISH	-	-
ENGLISH	ENGLISH	-	HINDI	-
--	-	-	ENGLISH	-

Note:

- 1. The student shall select any three core subjects from above five groups but not more than one from each group without repetition of any subject/course.*
- 2. The student will choose one Language preferably Hindi/English as one of core subject.*

MINOR COURSE:

- 1. The Student may choose one of the above subject as Minor Course (Must be different from core Subject).*

CORE SUBJECT GROUPING FOR BACHELOR OF SCIENCE IN LIFE SCIENCES

BOTANY
CHEMISTRY
ZOOLOGY
BIOTECHNOLOGY

Note: The student shall select any three core subjects from list of courses

CORE SUBJECT GROUPING FOR BACHELOR OF SCIENCE IN PHYSICAL SCIENCES

Mathematics
Physics
Chemistry Or Computer Science Or Statistics

Note: The student shall select any three core subjects from list of courses

Minor Subject for B.Sc. in Life Sciences and B.Sc. in Physical Sciences

- Student may choose any of above subject of B.Sc. in Life Sciences and B.Sc. in Physical Sciences without repetition of subject (i.e. different from core subject).
- The student may choose Geography as Minor course wherever there is no option of science subject other than core course in his/her college.

CHAPTER-V

ELIGIBILITY CONDITIONS FOR ADMISSION TO POST-GRADUATE COURSES

Sr. No.	Nomenclature of the programme	Duration (Year)	Eligibility
1	M.A. (Hindi)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
2	M.A. (History)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
3	M.A. (Psychology)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
4	Master in Physical Education and Sports (MPES)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
5	M.A. (Political Science)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.

6	M.A. (Sociology)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
7	M.Com.	2	B.Com. (Hons./Pass)/ BBA or B.A. with Economics/ Commerce/ Marketing/ Insurance as a subject with at least 50% marks (47.5% for SC/ST/Blind/Visually and Differently Abled candidate of Haryana) in aggregate or any other examination recognized as equivalent thereto.
8	PG Diploma in Guidance and Counseling (PGDGC)	1	Postgraduate in Psychology/Applied Psychology with atleast 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
9	M.A. (Economics)	2	Bachelor degree/Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
10	M.Sc. (Physics)	2	B.Sc. (Hons.) in Physics/ B.Sc. (Pass) with Physics & Mathematics as two of the subjects with at least 50% marks (47.5% for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) in aggregate or any other examination recognized as equivalent thereto.
11	M.Sc. (Chemistry)	2	B.Sc. (Hons.) in Chemistry/ B.Sc. (Pass) with Chemistry as one of the main subjects with at least 50% marks (47.5% for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) in aggregate or any other examination recognized as equivalent thereto.

12	M.Sc. (Mathematics)	2	B.A./B.Sc. (Hons.) in Mathematics/ B.A. or B.Sc. (Pass) with Mathematics as one of the subjects with at least 50% marks (47.5% for SC/ST/Blind/Visually and Differently Abled candidate of Haryana) in aggregate or any other examination recognized as equivalent thereto.
13	MCA	2	Passed B.C.A./Bachelor Degree in Computer Science Engineering with at least 50% marks (47.5% marks for SC/ST candidates of Haryana only) in aggregate or any other examination recognized as equivalent thereto. OR Passed B.Sc./B.Com./B.A. with Mathematics at 10+2 level or at Graduation Level (with additional Bridge Course as per the norms of the University) with at least 50% marks (47.5% marks for SC/ST candidates of Haryana only) in aggregate or any other examination recognized as equivalent thereto.
14	M.A (Geography)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
15	MBA	2	Master or Bachelor degree in any discipline from a recognized University, obtaining at least 50% marks in aggregate (47.5% in case of SC/ST/Divyang candidates of Haryana only).
16	M.A. (English)	2	Bachelor degree/ Shastri examination (New Scheme) of three year duration with at least 50% (47.5% marks for SC/ST/Blind/Visually and Differently Abled candidates of Haryana) marks in aggregate or any other examination recognized as equivalent thereto.
17	M.Sc. (Computer Science)	2	Bachelor/Postgraduate Degree in any discipline with at least 50% marks (47.5% for SC/ST/Blind/Visually and Differently Abled candidate of Haryana) in aggregate or any examination recognised by Gurugram University, Gurugram as equivalent thereto.

18	M.A. (Urdu)	2	Bachelor degree of three years duration with Urdu as a compulsory/elective subject with at least 50% marks (47.5% for SC/ST/Blind/Visually and Differently Abled candidate of Haryana) in aggregate or any other examination recognized.
19	M.Tech. (Computer Science & Engineering)	2	B.E./ B.Tech. or equivalent degree in Computer Science & Engineering/ Computer Engineering/Information Technology/ Electronics & Communication Engineering/ Electronics Engineering / Electrical & Electronics Engineering/ Electronics & Instrumentation Engineering / Electrical Engineering or Master of Computer Applications (MCA) or M.Sc. (Computer Science/IT/ Software) or M.Sc. (Maths.) or M.Sc. (Physics) with at least 50% (47.50% marks for SC/ST candidates of Haryana only) marks in aggregate alongwith valid GATE score in Computer Science & Engineering/IT.
20	M.Tech. (Information Technology)	2	MCA or M.Sc (Computer Science/IT/ Software) or B.E./B.Tech.in Computer Engineering/Computer Science& Engineering/Computer Technology/IT or equivalent degree with atleast 50% marks (47.50% for SC/ST candidates of Haryana only) alongwith GATE score in Computer Science & Engineering/IT. Note: This program shall run subject to enrollment of minimum 10 students, otherwise admissions made if any, shall be cancelled.
21	M.Tech. (Mechanical Engineering)	2	B.E./B.Tech or equivalent degree in Mechanical Engineering/Production Engineering/Thermal Power Engineering / automobile Engineering/robotics Engineering / CAD / Mechatronics / Aeronautical Engineering/Industrial engineering with 50% marks (47.50% for SC/ST candidates of Haryana only in aggregate) alongwith valid GATE score.

22	M.Tech. (Electronics & Communication Engineering)	2	<p>i) First preference in the order: B.E./B.Tech. or equivalent degree in Electronics & Communication Engineering/Electronics & Telecom Engineering /Electronics Engineering with 50% (47.50% marks for SC/ST candidates of Haryana only) marks in aggregate along with valid GATE score.</p> <p>ii) Second preference in the order: (a) B.E./B.Tech. or equivalent degree in Electrical & Electronics Engineering/Applied Electronics & Instrumentation Engineering/Electronics Instrumentation & Control Engineering/ Electrical Engineering/ Instrumentation & Control Engineering/Instrumentation Engineering /Control Engineering with 50% marks in aggregate (47.50% marks for SC/ST candidates of Haryana only); (b) Biomedical Engineering /Mechatronics with 50% marks in aggregate (47.50% marks for SC/ST candidates of Haryana only) alongwith valid GATE score.</p> <p>Third preference in the order: (a) M.Sc. (Electronics) with 50% marks in aggregate (47.50% marks for SC/ST candidates of Haryana only); (b) M.Sc (Physics with specialization in Electronics) with 50% marks in aggregate with valid GATE score in Electronics & Comm. Engineering/Electronics Engineering.</p>
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Note:

The marks obtained by the candidate in an additional subject be considered for calculating the merit percentage for admission to P.G. Course if the candidate is seeking admission in that subject after eliminating the lowest marks secured by the candidate in any of the other subjects.

CHAPTER-VI

CONDONING DEFICIENCY IN LECTURES ETC.

1. Unless otherwise provided in any other Ordinance of a Course, a candidate who had not attended the percentage of lectures/ practical's etc. as prescribed by the Ordinance, and the deficiency thereof has not been condoned by the Principal/Director of the College/Institute or Head of the University Teaching Department shall not be eligible to appear in the examination. The Principal/Director of the College/Institute can condone deficiency in lectures in various courses run in the affiliated Colleges upto 20%.
2. The Principal/Director of the College/Institute may condone shortage in lectures on the following grounds:
 - i) Illness of self.
 - ii) Illness/death of parents, brother, sister or any other close family member.
 - iii) Any other reason beyond the control of the student to the satisfaction of the Principal/Director of the college/Institute.

In case of (i) and (ii) above, the student must produce valid proof from a Govt. Health Centre/Hospital including various Hospitals which have been approved by the Govt. of Haryana for seeking treatment by State Govt. employees.

If the Principal/Director of a College/Institute is not satisfied with the reasons for the shortage given by a student, it is not obligatory on his/her part to condone the shortage. The decision of the Principal/Director of the College/Institute in the matter shall be final.

No students shall be deemed to have pursued a regular course of study unless he/she has attended not less than 65% of the lectures delivered in theory as well as practical, unless otherwise provided in any Ordinance. Relaxation in shortage of lectures upto 20% will be allowed by the Head of the Institutes on the grounds detailed above. As per University rules, name of the student remaining absent for 15 consecutive days after the start or during the academic session without any shall be struck off from the rolls of College/Institute. A fine of Rs. 5/- per lecture/day shall be charged on account of remaining absent from the classes.

However, re-admission may be allowed on payment of Rs. 1000/- along with required fine within 15 days with the permission of the Dean Academic Affairs. If a student fails to report within this time limit, the seat will be declared vacant. Re-admission may be allowed by the Dean Academic Affairs only once on the recommendations of the concerned Head of the Institute on payment of prescribed re-admission fee.

3. If, at the time of submission of examination form a student has not completed the required percentage of lectures etc. his name may be sent for the examination provisionally. The Principal shall, 15 working days before the date of commencement of examination, intimate to the Controller of Exams if the student has made up the required percentage of lectures or if the deficiency has not been condoned. If Roll No. slips in respect of such students are received by the Principal these shall be immediately returned to the Controller of Examinations.
4. Attendance at Seminars will be counted as lectures but a test for quiz shall not count for this purpose.
5. If a student migrates from another University/College, the lectures/ practical, etc. attended by him/her at the previous institutions shall be taken into account for determining whether he/she has attended the requisite percentage of lectures/practical etc.
6. If the percentage of attendance is deficient on account of:
 - a. participation in University or Inter Collegiate Sports Tournaments/Youth Festivals with the previous sanction of the Principal;
 - b. (i) participation in Inter University Sports Tournaments Youth Festivals with the previous sanction of the Principal;
(ii) attendance at the NCC/NSS Camps or University Educational Excursions certified by the Principal;
(iii) attendance at Mountaineering Courses by students selected by the University/ College;

The lectures/tutorials/practical work delivered/done during the period of absence on account of participation in aforesaid be not taken into consideration while counting the number of lectures delivered or tutorial/practical work done provided that the total period of absence in the case of (a), (ii) and (iii) shall not exceed 21 days and in the case of (b) (i) 30 days in an academic year.
7. In case, a candidate appearing in any competitive examination conducted by Government for Public Services, the days spent in the examination (i.e. from the first to the last paper of the candidate concerned and in travelling connected therewith) shall be counted on production of satisfactory evidence as attendance at lectures delivered to his class during the aforesaid period subject to a maximum of ten days in an academic year.
8. A student of a College who is unable to appear in an examination owing to shortage in prescribed course of lectures etc. in a subject or subjects may be allowed to appear in that examination in the following year (in the following

examination. If he is a candidate for an examination for which a supplementary examination is held for failed candidates) if he attends the College for at least one term to make up the deficiency in the subject(s). If he leaves the college after one term he may be allowed to appear in the examination as an ex-student but if he attends the College for the whole academic year and completes the requisite percentage of lectures in that year, he may be allowed to appear in the examination as a regular student.

Such a student shall be charged tuition fee for each full term in which he attends classes.

Example: - If a student has not attended required percentage of lectures in any semester, then he/she has to seek admission in the same semester to complete the required lectures. In case he/she has attended the required percentage of lectures, he/she is eligible to be promoted to the next semester subject to fulfilment of other requirements.

9. Students, who voluntarily donate blood to the Blood Bank may be given the benefit of attendance of all periods for that day. This will apply to all courses.

CHAPTER VII

RESERVATION OF SEATS AND WEIGHTAGES

1. Reservation of Seats:

Reservation of seats, in view of Reservation Policy issued by Govt. of Haryana vide Notification No. 22/10/2013-IGSIII dated 28.2.2013 and instructions received from time to time in various programmes offered in Govt./Govt. aided educational/technical/ professional institution is as detailed below:

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned take
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e. 42.5% of total intake.
Economically Weaker Section	*10% seats out of HOG and AIO are reserved for EWS (refer letter no. 22112/2019-1GS-III dated 25.02.2019 and letter No.40395DHE-190005/97/2020- UNP (STATE)-DHE dated 19.04.2021
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i. 50 % of 20% to Scheduled Castes ii. 50% of 20% to Deprived Scheduled Castes (refer to Appendix-G and H)
Backward Classes of Haryana (A)(BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B)(BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

Note:

The reservation of seats is as per Reservation Policy of the State Govt. of Haryana and is subject to change/amendment made by the State Govt. from time to time.

CHAPTER-VIII

BAN OF RAGGING IN EDUCATIONAL INSTITUTIONS

The instructions for curbing ragging as conveyed the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or in disciplinary activities which causes or is likely to cause

annoyance, hardship or psychological harm or to raise fear apprehension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame of embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging.

Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

CHAPTER-IX

Check on the menace of sexual harassment and violence against women

The University has a zero tolerance policy towards the act of sexual harassment. Sexual harassment is taken as a serious act of indiscipline. A Committee, constituted by the Vice-Chancellor under the Chairpersonship of a senior female professor/Associate Professor, will check the menace of sexual harassment and violence against girl students and women. The Sexual Harassment includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature. The Committee shall take all precautionary measures to prevent sexual harassment and violence against girl students and women in the University. It shall also ensure that there is no hostile environment towards girl students and women. No girl student should have reasonable ground to believe that she is at a disadvantage or is being discriminated against. If any complaint of sexual harassment comes to the notice of the Committee, immediate disciplinary action alongwith appropriate action in accordance with the law would be taken.

SELF DECLARATION

(Self-Declaration to be submitted by students against ragging at the time of admission)

1. I, _____ (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. _____ having been admitted to (name of the institution) _____ have carefully read “THE HARYANA PROHIBITION OF RAGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
 - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Student
Name:

Self-Declaration by the Parent/ Guardian

1. I, Mr./Mrs./Ms _____ (Full name of parent/ guardian) father/mother/guardian of, _____ (Full name of student with University Roll No. _____), having been admitted to (name of the institution) _____ have carefully read "THE HARYANA PROHIBITION OF RAGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012" and fully understood the provisions contained in the said ordinance.

2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.

4. I hereby solemnly aware and undertake that:

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the ordinance.

(b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Parent/
Guardian

Name:

Address:

Telephone/ Mobile No.

E-mail id

UNDERTAKING FOR GAP YEAR

I _____ S/o., _____ resident of _____ do hereby solemnly state & affirm as under:

- (1) That I am a resident of above said address.
- (2) That I have passed _____ class in the year _____ from _____ School/College/Institute/University.
- (3) That I have not joined/admitted in any School/College/Institution due to _____ (Reason).
- (4) That there is a GAP in my studies from _____ to _____.
- (5) That during this period I was not involved in an illegal activity and that no Criminal case is pending against me in any court of Law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same programme name or programme from any College/University/Institute during the gap year.

Deponent (Student)

Verification: -

Verified that the contents of my above said undertaking are true correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found incorrect any state then my admission can be cancelled by the University.

Date: _____

Place: _____

Deponent (Student)

List of games approved by AIU

Sr. No.	National Championships	Sr. No.	National Championships
1.	American Football (M & W)	2.	Aquatics(M W)
3.	Archery (M W)	4.	Athletics (M W)
5.	Badminton (M &W)	6.	Ball Badminton (M & W)
7.	Baseball (M & W)	8.	Basketball (W)
9.	Basketball (M & W)	10.	Best Physique (M)
11.	Boxing (M & W)	12.	Canoeing and Kayaking (MW)
13.	Chess (M & W)	14.	Cricket (M & W)
15.	Cross Country (MW)	16.	Cycling Road (MW)
17.	Cycling Track (MW)	18.	E- Sports (M & W)
19.	Fencing (M & W)	20.	Football (M & W)
21.	Gatka (M & W)	22.	Gymnastics (M & W)
23.	Handball (M & W)	24.	Hockey (M & W)
25.	Hockey 5' s (M & W)	26.	Judo (M & W)
27.	Kabaddi NS (M &W)	28.	Kabaddi Circle Style (M & W)
29.	Kho-Kho (M & W)	30.	Korf Ball (Mixed M&W)
31.	Lawn Tennis (M & W)	32.	Netball (M & W)
33.	Pistol Shooting & 177, Air Rifle	34.	Power Lifting (M & W)
35.	Relay Race (M)	36.	Roll Ball (M & W)
37.	Roller Sports (M&W)	38.	Rowing (M &W)
39.	Sepak Takraw (M &W)	40.	Soft Tennis (M & W)
41.	Softball (M & W)	42.	Squash Rackets (M & W)
43.	Table Tennis (M & W)	44.	Taekwondo (M & W)
45.	Tug of War (M & W)	46.	Volleyball (M & W)
47.	Wrestling FS & GR (M & W)	48.	Wt. Lifting (M & W)
49.	Wushu (M & W)	50.	Yachting (M & W)
51.	Yoga (M & W)	52.	Peep Sight (M & W)

**LIST OF SELF-STYLED INSTITUTES/UNIVERSITIES WHICH HAVE BEEN
DECLARED BOGUS BY THE UNIVERSITY GRANTS COMMISSION**

Delhi	1. All India Institute of Public & Physical Health Sciences (AIIPHS) State Government University, Office Kh. No. 608-609, 1st Floor, Sant Kripal Singh Public Trust Building, Near BDO Office, Alipur, Delhi-110036
	2. Commercial University Ltd.. Daryaganj, Delhi
	3. United Nations University, Delhi.
	4. Vocational University, Delhi.
	5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
	6. Indian Institute of Science and Engineering, New Delhi.
	7. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
	8. Adhyatmik Vishwavidyalaya (Spiritual University), 357-352, Phase-I, Block-A, Vrjay Vihar, Rithala, Rohini, Delhi-110085
Karnataka	9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
Kerala	10. St. John's University, Kishanattam, Kerala.
Maharashtra	11. Raja Arabic University, Nagpur, Maharashtra.
West Bengal	12. Indian Institute of Alternative Medicine, Kolkatta.
	13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Bultech Inn, 2nd Floor, Thakurpurkur, Kolkatta - 700063
Uttar Pradesh	14. Gandhi Hindi Vidyapith, Prayag, Allahabad. Uttar Pradesh.
	15. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
	16.
	17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
	18. BHARTIYA Shiksha Parishad, Bharat Bhawan, Matiyari Chinhat, Faizabad Road, Lucknow, Uttar Pradesh - 227105
Puducherry	19. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

Andhra Pradesh	20. Christ New Testament Deemed University, #32-32-2003, 7th Lane, Kakumanu varithoto, Guntur, Andhra Pradesh-522002 and another address of Christ New Testament Deemed University, Fit No. 301, Grace Villa Apts.,715, Srinagar, Guntur, Andhra Pradesh-522002
	21. Bible Open University of India, H. No. 49-35-26, N.G.O.'s Colony, Visakhapatnam, Andhra Pradesh-530 016

For more details please log into: www.ugc.ac.in

Note –Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/ Other Boards/ Universities are also required to be consulted.